



## Community & Children's Services Committee

**Date:** FRIDAY, 6 MARCH 2020  
**Time:** 11.00 am  
**Venue:** COMMITTEE ROOMS, WEST WING, GUILDHALL

**Members:**

Randall Anderson (Chairman)	Graeme Harrower
Ruby Sayed (Deputy Chairman)	Angus Knowles-Cutler
George Abrahams	Natasha Maria Cabrera Lloyd-Owen
Munsur Ali	Deputy Catherine McGuinness
Rehana Ameer	Benjamin Murphy
Matthew Bell	Deputy Joyce Nash
Peter Bennett	Barbara Newman
Mary Durcan	Dhruv Patel
Helen Fentimen	Susan Pearson
John Fletcher	William Pimlott
Marianne Fredericks	Henrika Priest
Alderman John Garbutt	Jason Pritchard
Alderman Prem Goyal	James de Sausmarez
Alderman David Graves	Deputy Philip Woodhouse
Caroline Haines	
Deputy the Revd Stephen Haines	

**Co-opted Members:** Laura Jørgensen and Matt Piper

**Enquiries:** Julie Mayer tel. no. 020 7332 1410  
julie.mayer@cityoflondon.gov.uk

**Lunch will be served in Guildhall Club at the rising of the Committee**  
**NB: Part of this meeting may be subject to audio or visual recording**

**John Barradell**  
Town Clerk and Chief Executive

# AGENDA

## Part 1 - Public Reports

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the minutes of the previous Committee meeting.  
**For Decision**  
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS**  
Members are asked to note the Committee's Outstanding Actions List.  
**For Information**  
(Pages 9 - 10)
5. **REPAIRS SERVICE**  
A presentation from the Head of Asset Management.  
**For Information**
6. **EXTENDED OPENING HOURS AT BARBICAN LIBRARY**  
Report of the Director of Community and Children's Services.  
**For Information**  
(Pages 11 - 14)
7. **EDUCATION PERFORMANCE FOR CITY PRIMARY PUPILS 2019**  
Report of the Director of Community and Children's Services.  
**For Information**  
(Pages 15 - 40)
8. **TERMS OF REFERENCE AND FREQUENCY OF MEETINGS OF THE COMMUNITY AND CHILDREN'S SERVICES COMMITTEE**  
Report of the Town Clerk.  
**For Decision**  
(Pages 41 - 44)
9. **ADULT SOCIAL CARE SERVICE IMPROVEMENT PLAN (SIP)**  
Report of the Director of Community and Children's Services.  
**For Information**  
(Pages 45 - 54)
10. **MIDDLESEX STREET SOCIAL HOUSING AND LIBRARY - GATEWAY 6 - OUTCOME REPORT**  
Report of the City Surveyor.  
**For Decision**  
(Pages 55 - 58)

11. **GOLDEN LANE ESTATE - CONSULTATION ON LOCATION OF ESTATE OFFICE**  
Report of Director of Community and Children's Services.  
**For Decision**  
(Pages 59 - 76)

12. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

14. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

**For Decision**

### **Part 2 - Non-Public Reports**

15. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the previous meeting.

**For Decision**  
(Pages 77 - 78)

16. **HOUSING DELIVERY PROGRAMME - PROGRESS REPORT**

Report of the Director of Community and Children's Services.

**For Information**  
(Pages 79 - 88)

17. **GREAT ARTHUR HOUSE RECLADDING PROJECT - GATEWAY 6 - OUTCOME REPORT**

Report of the City Surveyor.

**For Decision**  
(Pages 89 - 102)

18. **YORK WAY ESTATE: PROVISION OF SOCIAL HOUSING - GATEWAY 3 - OPTIONS APPRAISAL**

Report of the Director of Community and Children's Services.

**For Decision**  
(Pages 103 - 160)

19. **HOUSING DELIVERY PROGRAMME: PROVISION OF NEW SOCIAL HOUSING ON THE SYDENHAM HILL ESTATE, LEWISHAM, SE26 - GATEWAY 4 - DETAILED DESIGN**

Report of the City Surveyor.

**For Decision**  
(Pages 161 - 180)

- 20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
- 21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Confidential Agenda**

- 22. **CONFIDENTIAL MINUTES**  
To agree the Confidential Minutes of the previous meeting held.

**For Decision**

- 23. **CITY OF LONDON COMMUNITY TRIGGER CASE REVIEW**  
Report of the Head of Community Safety.

**For Information**

- 24. **SERVICE RESTRUCTURE**  
Report of the Director of Community and Children's Services.

**For Decision**

## COMMUNITY & CHILDREN'S SERVICES COMMITTEE

Friday, 7 February 2020

Minutes of the meeting of the meeting held at Guildhall at 11 am

### Present

#### Members:

Randall Anderson (Chairman)	Natasha Maria Cabrera Lloyd-Owen
Ruby Sayed (Deputy Chairman)	Deputy Joyce Nash
George Abrahams	Dhruv Patel
Rehana Ameer	Susan Pearson
Matthew Bell	William Pimlott
Peter Bennett	Henrika Priest
Mary Durcan	Jason Pritchard
John Fletcher	
Helen Fentimen	

#### Officers:

Mark Jarvis	- Chamberlain's Department
Julie Mayer	- Town Clerk's Department
Chandni Tanna	- Town Clerk's, Communications
Jack Joslin	- Town Clerk's, Central Grants
Sandra Husbands	- Director of Public Health
Andrew Carter	- Director of Community and Children's Services
Gerald Mehrtens	- Community & Children's Services
Paul Murtagh	- Community & Children's Services Department
Chris Pelham	- Community and Children's Services
Simon Cribbens	- Community and Children's Services
Carol Boswarthack	- Community and Children's Services
Sarah Townsend	- Community and Children's Services
Jacqueline Whitmore	- Community and Children's Services

#### 1. APOLOGIES

Apologies were received from Graeme Harrower, Benjamin Murphy, Marianne Fredericks, Alderman John Garbutt, Caroline Haines, Laura Jorgensen and James de Sausmarez.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. **MINUTES**

RESOLVED, that – the public minutes and non-public summary of the meeting held on 13<sup>th</sup> December 2019 be agreed, subject to an amendment recording Rehana Ameer's apologies.

**Matters arising**

1. In respect of Windsor House consultation exercise, officers reported a positive outcome so far to date. Residents had been asked to vote on various scenarios and the consultation would conclude next week.
2. In respect of the Housing Delivery Programme, Members noted that a progress meeting had been scheduled with the Members of the Working Party where, the current position would be outlined along with the options.

4. **OUTSTANDING ACTIONS**

Members received the Committee's Outstanding Actions list.

1. In respect of the outstanding amber and red internal audit recommendations, the Director reported that they had arisen from two audits on interrelated issues. They had now been resolved and were awaiting sign off by the Internal Audit Team. Members noted that the Internal Audit Team were considering reviewing their own internal procedures to be less procedural and more outcome focussed.
2. The Fire Safety Update report, to be presented to Members of the Housing Management and Almshouses Sub Committee in March, would include the outcome of fire door testing.

5. **CITY OF LONDON CORPORATION ALMSHOUSES**

Members received a presentation from the Sheltered Housing Manager in respect of the City of London and Gresham Almshouses. During the discussion and questions, the following points were noted:

- The timing of the daily 'check-in' control buttons were set in consultation with the residents on each estate. The resident would be visited within 20 minutes of the agreed time, if they have not checked in by then. Some residents preferred a daily visit and more visits were scheduled if a resident had been unwell or recently discharged from hospital. The Contact Centre operated overnight and, when staff were not on site, they updated staff at 8am every morning.
- CCTV was used discretely for any residents causing concern on estates. Video door bells had been used in the past but there were no current requirements. They were only visible at the immediate door entrance and were subject to Data Protection.
- Some residents had dedicated carers and if they were to develop severe mental health issues, they would be referred for an alternative type of care facility, as the Almshouses offered sheltered homes, with minimal

support, for independent living. The Almshouses residents, and all those living in sheltered housing out of the City, paid their Council Tax to Islington, Lambeth or Southwark Councils. These boroughs were therefore responsible for their care, including mental health referrals. Members were reminded that sheltered housing tenancies in Housing Revenue Account (HRA) properties were secured, whereas residents of the Almshouses were beneficiaries of a Charity and their tenure was slightly different.

- Tudor Rose Court has 19 tenants that were nominated by the Corporation however, they are tenants of Hanover and, they are bound by Hanover's tenancy agreement.

In concluding, there was some discussion about the ageing population generally and whether the City's future provision was adequate. The Director advised that this matter would be covered in a future report to the Committee on Adult Social Care. The Chairman and Members thanked the Sheltered Housing Manager for this presentation and commended the staff at the City of London Almshouses.

## 6. **ANNUAL REVIEW OF COMMITTEE'S TERMS OF REFERENCE**

The Chairman asked for this report to be deferred to the next meeting of the Committee.

Member discussed last year's trial when three meetings had taken place on a different day of the week to Fridays. The Chairman was keen to do this again in 2020/21, provided alternative rooms were available. Members also discussed the recent poll seeking their views as to whether to hold Committee meetings in the evening; when the majority voted to keep daytime meetings. Some Members felt that this matter should be revisited, in light of the Diversity Charter. The Chairman reminded Members that they had all been invited to contribute to the Governance Review, and this was the most appropriate forum to express views on the scheduling of meetings.

There was further discussion about the fairly high level of apologies generally for this Committee and whether this might be due to the number of working Members. Some Members suggested a trial of two evening meetings during 20/21 to see if this reduced the number of apologies. Furthermore, as this was probably the most community facing Committee in the City of London Corporation, evening meetings might be more convenient for working residents.

There was a view expressed in that, as there had already been a Member poll on evening meetings, it should not be revisited at this time. There was a further suggestion about live streaming of meetings, and Members noted that this too could be included in their contributions to the Governance Review. Members were mindful of officers' Terms and Conditions of Employment and the impact on local risk budgets in respect of overtime payments, and noted that these factors would need to be taken into consideration before such a trial could be authorised.

At the conclusion of the discussion a motion was put by Matthew Bell and Seconded by William Pimlott. On being put to a vote, of 9 for and 6 against, it was RESOLVED, that - Officers investigate the implications on officers' Terms and Conditions of Employment and the impact on local risk budgets in respect of overtime payments, ahead of a possible trial of holding Community and Children's Services Committee Meetings on two evenings in 2020/21.

**7. HOUSING MANAGEMENT AND ALMSHOUSES SUB COMMITTEE: TRIBUNAL OUTCOME AND PLANNING APPLICATION DELAYS IN OTHER BOROUGHES**

The Chairman of the Housing Management and Almshouses Sub Committee was heard in respect of Great Arthur House. Members noted that the City Corporation had lost its appeal against the decision of the First Tier Tribunal; i.e. - that leaseholders were not liable to contribute towards the cost of the recladding works. Given the serious implications for the Housing Revenue Account generally, the City had applied to seek Leave to Appeal further.

Members noted that Counsel's opinion stated that the City had strong grounds. As this fell within the remit of the Grand Committee, the Chairman and Deputy Chairman of the Community and Children's Services Committee had been sighted on this opinion and supported the decision to appeal. Members would receive a non-public report in due course, setting out the next stages in the legal process, the legal costs to date and Counsel's estimate for potential future legal costs.

The Sub Committee had also discussed planning delays, noting that resources for dealing with planning applications was an issue generally across local authorities. The Chairman of the Community and Children's Services Committee had spoken to the Chairman of the Policy and Resources Committee about the possibility of raising this at the Local Authority Leaders' Committee. The Assistant Director, Barbican and Property Services advised that only 2 planning applications were awaiting decision; one at Holloway and one at Sydenham Hill.

**8. HOMELESSNESS AND ROUGH SLEEPING SUB COMMITTEE: OPTIONS APPRAISAL BID**

The Chairman was heard in respect of the recent report to the Resource Allocation Sub Committee. Members noted that the Capital Bid had been successful and there was increased confidence in respect of the Revenues Bid. Members would receive an update at the March meeting of the Committee.

**9. DEPARTMENTAL BUDGET ESTIMATES AND HIGH-LEVEL SUMMARY BUSINESS PLAN 2020/21 - COMMUNITY AND CHILDREN'S SERVICES - EXCLUDING HRA**

Members considered a report of the Director of Community and Children's Services which presented the Department's budget estimates and final high-level summary Business Plan for 2020/21. Members noted that, in the context of the on-going Fundamental Review, they would receive a further deep dive session on the budget before the April meeting of the Committee. Members



noted that, further to the Chairman's update during the previous item, Appendix 3 to this report (the Capital Project Bids) had become out of date and would be updated in the next Budget report the Committee.

Members noted that this report was subject to a corporate template, designed to provide a high level summary, and this limited the amount of narrative which could be included. Members were reminded of their quarterly detailed reports, which referenced the previously agreed aims and objectives for the Business Plan. Members also agreed to amend the recommendations slightly to include consultation with the Chairman and Deputy Chairman in respect of (3) below; to change the terminology in (4) from '*amendments*' to '*material changes*' and include consultation with the Chairman and Deputy Chairman. In concluding, Members noted that any uplifts arising from the Homelessness bids would be included in (3) and were reminded that in-year budget uplifts were likely to be rejected unless essential.

RESOLVED, that:

1. The Community and Children's Services Department's proposed revenue budget (excluding HRA) for 2020/21 be approved for submission to Finance Committee.
2. The Community and Children's Services Department's proposed capital and supplementary revenue projects budgets (excluding HRA) for 2020/21 be approved for submission to Finance Committee.
3. The Chamberlain be authorised, in consultation with the Director of Community and Children's Services and the Chairman and Deputy Chairman of the Community and Children's Services Committee, to revise these budgets to allow for any further implications arising from Corporate Projects, other reviews and changes to the Cyclical Works Programme.
4. Any material changes to the 2019/20 and 2020/21 budgets, arising during budget setting, be delegated to the Chamberlain, in consultation with the Chairman and Deputy Chairman of the Community and Children's Services Committee.
5. The factors taken into consideration in compiling the Community and Children's Services Department's Business Plan be noted, including efficiency measures.
6. Subject to the incorporation of any changes sought by this Committee, the final high-level summary Business Plan for 2020/21 be approved.

10. **HOUSING REVENUE ACCOUNT AND CAPITAL BUDGETS (HRA ) 2020/21**  
Members considered a joint report of the Chamberlain and the Director of Community and Children's Services which provided the annual submission of the revenue and capital budgets. The report also sought approval for the provisional revenue budget for 2020/21 and its recommendation to the Finance Committee.

RESOLVED, that –

- a. The proposed 2020/21 revenue budget be approved for submission to the Finance Committee.
- b. The draft capital budget be approved.
- c. The Chamberlain be authorised to revise these budgets to allow for further implications arising from departmental reorganisations and other reviews.

11. **EDUCATION PERFORMANCE FOR CITY PRIMARY PUPILS 2019**

This report was deferred to the next meeting of the Committee.

12. **STRONGER COMMUNITIES AND SMALL GRANTS PROGRAMME**

Members considered a report of the Director of Community and Children's Services, which sought to offer the Small Grants Scheme on a rolling basis from 1 April 2020. Members noted that the Stronger Communities main grants programme would continue, with two deadlines each year for larger applications.

The Chairman of the Housing Management and Almshouses Sub Committee commended the flexibility offered by the new process in helping community groups to plan ahead. Members noted that officers in the Grants Team would be on hand to assist residents without access to the internet, and a communications plan was underway to raise awareness of these changes. The Chairman of the Housing Management and Almshouses Sub Committee was commended for his tenacity in driving this project.

RESOLVED, that –

1. The new Small Grants process be approved.
2. The revision to the criteria for the Stronger Communities Programme to outline change for the Small Grants Programme be noted.
3. The Small Grants Application Form be noted.

13. **BARBICAN AND COMMUNITY LIBRARIES - SERVICES FOR CHILDREN AND FAMILIES**

Members received a report of the Director of Community and Children's Services which updated Members on the range of innovative activities and services provided by Barbican and Community Libraries. Members commended the staff in the Libraries and were pleased to note that their services extended beyond City residents and their children.

RESOLVED, that – the report be noted.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Director of Public Health was heard in respect of the Coronavirus and Member noted that, as of 6<sup>th</sup> February 2020, there were 3 confirmed cases in the UK. Whilst unable to provide specifics, the Director advised that there had been no person-to-person spread of the virus within the UK and Public Health England were leading on the National and London-wide response. The Director also advised that Pandemic Flu Plans would be activated by the Resilience Team, who were in regular contact with Local Emergency Planning Teams.

16. **EXCLUSION OF THE PUBLIC**

RESOLVED, that – under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 (Schedule 12A) of the Local Government Act.

<b>Item no(s)</b>	<b>para no(s)</b>
17,18	3
21	1,2, 3 & 4

17. **NON-PUBLIC MINUTES**

RESOLVED, that – the non-public minutes of the meeting held on 13<sup>th</sup> December 2019 be approved, subject to correcting a typing error.

18. **WAIVER REPORT: CITY OF LONDON PRIMARY ACADEMY ISLINGTON (COLPAI)**

Members considered and approved a report of the Director of Community and Children's Services.

19. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items.

21. **CONFIDENTIAL MINUTES**

RESOLVED, that – the confidential minutes of the meeting held on 13<sup>th</sup> December 2019 be approved.

**The meeting ended at 12.55 pm**

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Chairman

**Contact Officer: Julie Mayer tel. no. 020 7332 1410  
julie.mayer@cityoflondon.gov.uk**

**COMMUNITY AND CHILDREN'S SERVICES COMMITTEE (CCS)  
OUTSTANDING ACTIONS LIST - FEBRUARY 2020 UPDATE**

<b>Date added</b>	<b>Title</b>	<b>Action</b>	<b>Responsible Officer and target date</b>
9-10-19	CITY & HACKNEY SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2018/19	1. City and Hackney Safeguarding Adults Board – Annual Report 2018/19 – re transitions from child to adult safeguarding and assessing outcomes	<i>Chair of City and Hackney Safeguarding Board and Director of Community and Children's Services</i>
7-2-20	PRESENTATION ON CITY OF LONDON CORPORATION ALMSHOUSES	2. City Corporation's plans in respect of ageing population	1 & 2 To be covered in the next Annual Report to the Committee (expected Autumn 2020)
7-20-20	ANNUAL REVIEW OF TERMS OF REFERENCE	Employees' Terms and Conditions in the event of a trial of holding Community and Children's Committee meetings in the evening	<i>Directors and Town Clerk</i> Alongside the outcome of the Governance Review
7-20-20	FIRST TIER TRIBUNALS	Members would receive a non-public report in due course, setting out the next stages in the legal process.	<i>Assistant Director, Barbican and Property Services/Comptroller and City Solicitor</i>  TBA

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<b>Committees:</b>	<b>Dated:</b>
Department of Community and Children's Services – For Information Culture, Heritage and Libraries – For Information	06/03/2020 23/03/2020
<b>Subject:</b> Extended opening hours at Barbican Library	<b>Public</b>
<b>Report of:</b> Andrew Carter, Director of Community and Children's Services	<b>For Information</b>
<b>Report author:</b> Geraldine Pote Principal Librarian, Barbican Library	

## Summary

This report summarises the impact on service provision at Barbican Library following the extension of opening hours on Fridays. From 2003, the Library had closed at 2.00pm on Fridays. In January 2019, the closing time was changed to 5.30pm in response to customer demand. This has resulted in a 5.5% increase in visitors to Barbican Library. Many new customers have joined the library on Friday afternoons and the new hours are now accepted as the norm. Expanding the service without increasing staff numbers has been challenging but it has been well-received by customers. Customer satisfaction will be thoroughly explored in our next survey in June 2020.

## Recommendation

Members are asked to:

- Note the report.

## Main Report

### Background

1. In 2003 the Barbican Library extended its opening hours to include services on Thursday evening and Saturday afternoon. As this change was made with no increase in staff resources, stakeholders were consulted. It was agreed to close the library at 2.00pm on Friday afternoons so that staff rotas could be adjusted.
2. Dissatisfaction with the open hours has been a theme of subsequent public consultations. A new generation of customers has been baffled by our inability to provide a service during what appears to be core hours.
3. The report by the Head of Service on the 2017 customer survey, which came to committee in September 2017, noted:

*“Customers at all libraries requested longer opening hours with opening on Friday afternoon at Barbican Library being the most popular suggestion (176 comments). The decision to close on Friday afternoons was taken some years ago in order to open later on Saturdays. Full consultation with customers was carried out and the current pattern of opening hours proved the most popular.”*

4. Despite further reductions to the establishment since 2003, we felt compelled by public opinion to revisit this matter. In the intervening years, the library has introduced better self-service options (in library and online) and, during 2018, we created revised rotas to provide adequate frontline staffing during extended opening hours.
5. After consultation, staff were issued with variations to their contracted hours, which came into effect on 1 January 2019 in line with the extended opening hours. All Barbican Library staff understood the need for this change and no objections were raised.

### **Current Position**

6. Since 1 January 2019, there has been an increase of opening hours in a standard week from 47 to 50.5 (7.5%).
7. Barbican Library now opens at 9.30am Monday to Saturday and closes at 5.30pm on Monday, Wednesday and Friday, 7.30pm on Tuesday and Thursday, and 4.00pm on Saturday.
8. During the period January to December 2019, Barbican Library recorded 5.5% more physical visitors than the same period in 2018.
9. Footfall remained at an average of 66 visitors per hour.
10. Introducing this change has been very challenging. We operate a basic service on Friday afternoons with no special events or activities offered. Improved self-service will take away some of the pressure on staff and we are currently re-procuring for the self-service machines.

### **Proposals**

11. We shall continue to maintain the current opening hours for as long as this is viable and regularly consult with our customers to ensure that the most useful opening hours are offered.

### **Corporate & Strategic Implications**

12. Improvement work is relevant to the following of the City's Key priorities (Corporate Plan 2015–2019):
  - To provide modern, efficient and high-quality local services, including policing, within the Square Mile for workers, residents and visitors



- To provide valued services, such as education, employment, culture and leisure, to London and the nation.

13. It is also relevant to the following Department of Community and Children's Services Strategic Aims:

- Priority Potential: People of all ages can achieve their ambitions through education, training and lifelong learning
- Priority Independence, Involvement and Choice: People of all ages can live independently, play a role in their communities and exercise choice over their services
- Priority Community: People of all ages feel part of, engaged with and able to shape their community
- The 'Ambition' of Barbican and Community Libraries is: To support and promote learning, reading and literacy, facilitate participation in community and cultural life and meet the needs of all our customers – current and potential.

### **Implications**

14. This increase in hours is contained within the Barbican Library budget and has not necessitated any increase in spending.

### **Conclusion**

15. The decision to increase Barbican Library's opening hours was taken in response to customer demand. It has not been easy to implement but it has been successful with a 5.5% increase in visitor numbers recorded.

### **Appendices**

- None

### **Background Papers**

- Barbican and Community Libraries Customer Survey presented to Committees in September 2017.

### **Geraldine Pote**

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<b>Committee:</b>	<b>Dated:</b>
Community and Children’s Services Committee	06/03/2020
<b>Subject:</b> Education Performance for City Primary Pupils 2019	<b>Public</b>
<b>Report of:</b> Andrew Carter, Director of Community and Children’s Services	<b>For Information</b>
<b>Report author:</b> Theresa Shortland, Head of Service – Education and Early Years	

## Summary

This annual report provides information on the educational outcomes for primary aged children who live in the City of London. The purpose of the report is to keep Members informed about education performance of these pupils.

The data used to compile this report is from a range of sources. Comparisons have been made between the performance of City of London resident children attending Sir John Cass’s Foundation Primary School, Prior Weston Primary School and City of London Primary Islington (COLPI). This data is also compared with the inner London and national performance outcomes, so Members get a London and national perspective on the outcomes for City primary pupils. The analysis is for the last full academic year 2018/19, and includes some trends from 2013/14, where the data remains relevant and available.

The small size of the City of London’s school and residential population means the education statistics for the City can fluctuate from year to year, more than other local authorities with bigger populations. It is very important to note that the number of children in some of the analyses are often very small. In a small cohort a slight change in numbers can make a large change as a percentage.

This report covers the period before changes to the National Curriculum and the Children and Families Act 2014. Commentary is provided in the report to guide Members where relevant.

## Recommendation

Members are asked to:

- Note the report.

## **Main Report**

### **Background**

1. This report provides information for the 2018/19 academic year and focuses on the progress of pupils who are residents of the City of London and who attend the primary schools with the highest number of City of London residents: Sir John Cass's Foundation Primary School, Prior Weston Primary School, and City of London Primary Islington.
2. In October 2019 we were aware of 91 schools that City of London resident children attended. This includes primary and secondary aged pupils in maintained and independent schools and those pupils with an Education, Health and Care Plan (EHCP).

### **Education outcomes in 2018/19**

3. The percentage of City of London children reaching the 'Good Level of Development' benchmark in the Early Years Foundation Stage Profile (EYFSP) was the highest of any local authority in England at 85.1%. The percentage in London was 74.1 and 71.8 nationally.
4. Phonics screening check outcomes for Sir John Cass's Foundation Primary School in Year 1 were ranked first or second out of all 152 English local authorities.
5. Key Stage 1 results for the percentage reaching the expected standard for 2018/19 for Sir John Cass's Foundation Primary School are in the highest percentile out of all 152 local authorities in England for all three core subjects.
6. Key Stage 2 results show that the percentage of pupils at Sir John Cass's Foundation Primary School reaching the expected grade for reading, writing and mathematics combined, at 82%, put the City of London Corporation in first place out of every local authority in England. The percentage reaching the higher level for this measure (29%) means that the City of London was first place when ranked against local authorities in England for 2018/19.
7. The annual report (Appendix 1) provides a more detailed analyses of the education performance outcomes for City children.

### **Free School Meals**

8. The report also presents an analysis of the number of children entitled to free school meals who attend Sir John Cass's Foundation Primary School. Since 2013, the rate of eligibility has been on a continued downward trend for those entitled to and taking up free school meals. The

cohort of children entitled to free school meals has been about one-ninth of the children on school roll and lower than the rates for England and Inner London.

9. Pupil premium is additional funding element for maintained schools in England. It is designed to help disadvantaged pupils of all abilities perform better and close the gap between them and their peers. Children on free school meals are entitled to pupil premium. In the academic year 2018/19, 15.8% of statutory aged pupils on roll at Sir John Cass's Foundation Primary School had funded 'pupil premium' status in October 2019.

### **Children with special educational needs and disabilities (SEND)**

10. The proportion of children with SEND at Sir John Cass's Foundation Primary School has increased in recent years. The percentage of pupils with SEND support varies from year to year due to the small size of the school.
11. The proportion of pupils with SEND support has risen from 10.3% in 2014/15 to 17.5% in 2018/19. The proportion of pupils with an EHCP has reduced in this period and was 1.8% in 2018/19.

### **School Attendance**

12. In 2017/18, the rate of absence for all three terms for the City of London, was 3.2%, the second lowest rate for England. The rate was about average for those recorded by the City over the previous four years.
13. Persistent absence for 2017/18 data for three terms was 3.3%. The City of London had the lowest rate of persistent absenteeism in England. The Inner London rate for 2017/18 was (8.9%).

### **Corporate & Strategic Implications**

14. The results demonstrate that children in the City of London have the opportunity to receive outstanding teaching and learning opportunities that help to meet the City of London's Children and Young People's Plan objectives of improving educational outcomes for all children.

### **Financial Implications**

15. There are no funding implications associated with this report.

## **Conclusion**

16. The educational outcomes for City of London children, as presented in this report, demonstrate the continued high-quality level of education and learning opportunities for City of London children. The one maintained primary school in the City is ranked in the top performing schools in the country.

## **Appendices**

Appendix 1 – *Primary Education in The City of London, Annual Report 2019*

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# **Education in The City of London Annual Report 2019**

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**Report Produced by:**  
Data & Performance Team  
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London Borough of Islington



## 1. Introduction

This annual report looks at how well the education service in the City of London is meeting our aspirations for children and young people's educational outcomes. The report is one of the ways in which we keep members, governors and our wider partners informed about education performance in the City of London.

The data in this report are drawn from a range of sources. Where available, comparisons have been made between performance of City of London resident children in Sir John Cass's Foundation Primary School and Islington schools, all pupils at Sir John Cass's Foundation Primary School, City of London residents attending Prior Weston (and for Early Years Foundation Stage, The City of London Primary Academy Islington) and the Inner London and national performance. The analyses cover the last full academic year, 2018/19 and include historical data from 2015/16, and, where appropriate from 2014/15. The small size of the City of London's school and residential population means its education statistics are liable to fluctuate from year to year by a larger amount than local authorities with bigger populations.

## 2. Summary of key findings

### Quality of provision

- Our one local authority maintained school, Sir John Cass's Foundation Primary School, has been judged outstanding for overall effectiveness in its last two Ofsted inspections (2013 and 2008).

### Outcomes for children and young people

- **Early Years Foundation Stage** In 2018/19 the percentage of City of London children reaching the 'Good Level of Development' benchmark was the highest of any L.A. in England. The results for City residents attending the Islington schools Prior Weston and City of London Primary Academy Islington; City residents at Sir John Cass's Foundation Primary School, a private or voluntary institution in the City of London or an Islington school as well as the results for Sir John Cass's Foundation Primary School were between 11 and 24 percentage points above the national average for this benchmark.
- **Phonics screening check** Outcomes for the City of London (Sir John Cass's Foundation Primary School) in 2018/19 was ranked first or second out of all 152 English local authorities<sup>1</sup>.
- **Key Stage 1** Results for the percentage reaching the expected standard for 2018-19 for Sir John Cass's Foundation Primary School are in the highest percentile out of all 152 LA's in England<sup>1</sup> for all three core subjects.

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<sup>1</sup> Because of small numbers the 2019 results of the City of London for Phonics and KS1 assessments were suppressed by the DfE along with those for the Scilly Isles. The figures for Sir John Cass's Foundation Primary School are, however, above the figures for every published local authority.

- **Key Stage 2** The percentage of pupils at Sir John Cass's Foundation Primary School reaching the expected grade for reading, writing and mathematics combined, at 82%, put the corporation in first place out of every local authority in England (152). The percentage reaching the higher level for this measure (29%) means that the corporation was 1st place when ranked against local authorities in England for 2018/19.

### Attendance and behaviour

- **Absence** in 2017/18, the rate of absence for all three terms for the City of London, was 3.2%, the second lowest rate for England. The rate was about average for the rates recorded by the LA over the previous 4 years<sup>2</sup>.
- **Persistent absence** for the 2017/18 three term data was 3.3%. The City of London had the lowest rate of persistent absenteeism in England. The Inner London rate for 2017/18 was (8.9%).

## 3. Demographics

### 1.1 Population

According to the GLA, the population of London grew at double the rate of the country as a whole between 2011 and 2015; and is set to increase further. By 2021 the Capital is forecast to exceed nine million residents. The GLA estimates the population of the City of London will drop from 7,483 in 2018 to 7,277<sup>3</sup> in 2026 (a fall of 2.5%).

GLA projections estimates there were 278 pupils of primary age (4 - 10) and 140 pupils of secondary age (11 - 15) children living in the City of London in 2018. The 2019 GLA estimate of the population of children aged 11 to 15 is substantially lower than their estimates in previous years. GLA projections have been volatile in recent years and they should be used alongside other data sources when planning places.

City of London is the 28<sup>th</sup> most deprived local authority in London out of 33 according to the 2015 Indices of Multiple Deprivation (up from 32<sup>nd</sup> IMD 2010).

### 1.2 Schools

The City of London Corporation has one maintained primary school, eight sponsored academies as part of the City of London Academies Trust, and two co-sponsored academies in neighbouring boroughs. It also supports three independent schools, two based in the City and one in Surrey. The maintained primary school is Sir John Cass's Foundation Primary School with Cass Child & Family Centre. Primary aged children that live in the City of London local area attend Sir John Cass's Foundation Primary School and a small number of schools in Islington, Tower Hamlets and Camden. Secondary age children attend a range of schools including Islington secondary schools and schools in other neighbouring local authorities, including Tower Hamlets and Hackney.

<sup>2</sup> DfE figures for the rate of absence for 6 half terms for 2018/19 were not available when this report was written.

<sup>3</sup> The source data is from the Greater London Authority (GLA) central projection model.  
<https://data.london.gov.uk/dataset/projections/>

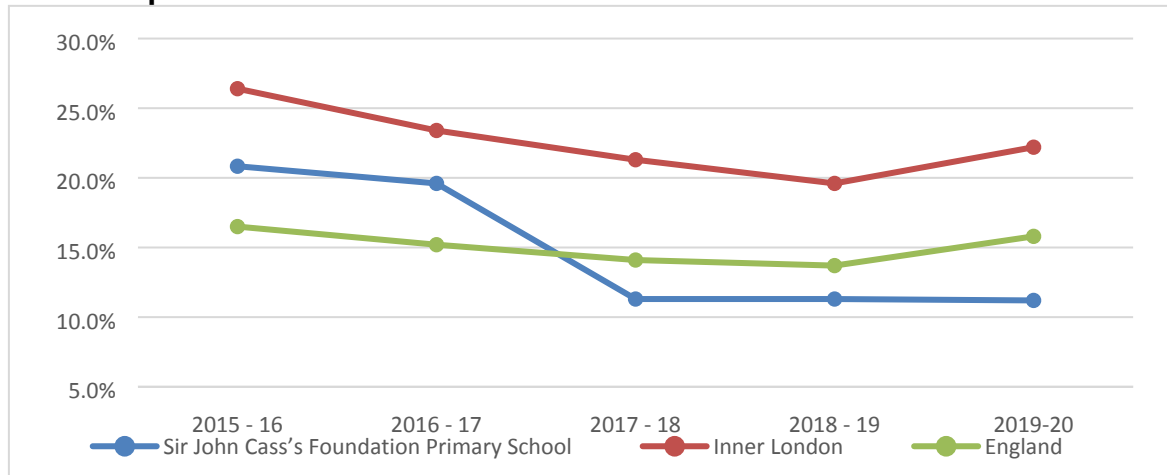
Table 1 below shows the proportion of children eligible for free school meals (FSM) at Sir John Cass's Foundation Primary School from 2015/16 to 2018/19. The rate of eligibility for FSM was about a fifth of the cohort in January 2015 but fell in January 2017 and since then has been about one ninth of the roll and lower than the rates for England and Inner London. Some 15.8% of statutory aged pupils had funded 'pupil premium' status in October 2019.

**Table 1: % FSM at Sir John Cass's Foundation Primary School 2014/15 to 2018/19 with comparators**

<b>% FSM Eligibility</b>	2014/15	2015/16	2016/17	2017/18	2018/19
Sir John Cass's Foundation Primary School	20.8%	19.6%	11.3%	11.3%	11.2%
Inner London Primary Schools	26.4%	23.4%	21.3%	19.6%	22.2%
England Primary Schools	16.5%	15.2%	14.1%	13.7%	15.8%

Source: January School Census 2015 to 2019 & DfE SFR data,

**Graph 1: Proportion of Statutory Aged Children Eligible for Free School Meals (FSM) at Sir John Cass's Foundation Primary School from 2015/16 to 2019/20 with comparators over time**



**Table 2: % SEN at Sir John Cass's Foundation Primary School 2014/15 to 2018/19 with comparators**

<b>SEN</b>	<b>Type</b>	2014/15	2015/16	2016/17	2017/18	2018/19
Sir John Cass's Foundation Primary School	SEN Support	10.3%	16.0%	14.9%	15.8%	17.5%
	EHCP	3.6%	2.8%	2.9%	2.8%	1.8%
Inner London Primary Schools	SEN Support	14.1%	13.4%	13.1%	13.0%	13.2%
	EHCP	2.9%	1.9%	1.9%	2.1%	2.4%
England Primary Schools	SEN Support	12.6%	12.1%	12.2%	12.4%	12.6%
	EHCP	2.8%	1.3%	1.3%	1.4%	1.6%

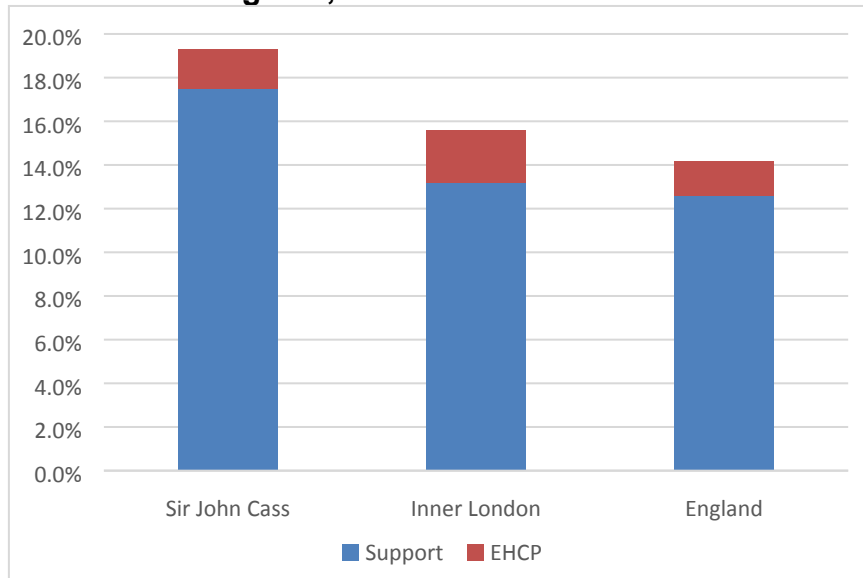
Source: January School Census 2015 to 2019 & DfE SFR data

Table 2 above shows the proportion of children with special educational needs and disabilities (SEND) at Sir John Cass's Foundation Primary School and the rates for primary schools in Inner London and England. The percentage of pupils with SEND Support varies from year to year due to the small size of the school. The proportion of pupils with SEN support has risen from 10.3% in 2014-15 to 17.5% in 2018-19. The proportion of pupils with an Education, Health and Care (EHC) Plan or

Statement was 3.6% 2014/15 but half that rate (1.8%) in 2018/19, closer to the rate for England.

Graph 2 below shows the rate of SEN at Sir John Cass’s Foundation Primary School for 2018/19. It shows that SEN at the school is higher than both the rate for England and Inner London.

**Graph 2: Rates of SEN: Sir John Cass’s Foundation Primary School, Inner London and England, 2018/19**



**Quality of provision - Ofsted Inspections**

**Table 3: The last two Ofsted Inspection Judgements for Sir John Cass’s Foundation Primary School**

Judgement	Latest inspection 18/04/13	Previous inspection 26/09/08 <sup>4</sup>
Overall effectiveness	Outstanding	Outstanding
Achievement of pupils	Outstanding	NA
Quality of teaching	Outstanding	Good
Behaviour and safety of pupils	Outstanding	NA
Leadership and management	Outstanding	NA

Source: Ofsted Inspection Reports

Sir John Cass’s Foundation Primary School was last inspected by Ofsted in April 2013, over six years ago, when it was judged to be outstanding for overall effectiveness and in all areas where judgements are made. In the previous inspection it was also judged to be outstanding for overall effectiveness. The Ofsted judgements from the last two inspections are shown in Table 3 shown above.

Two Islington primary schools, Prior Weston and The City of London Primary Academy Islington, have a significant proportion of children resident in the City of London on their rolls. The Ofsted judgements from the last inspections are shown in Table 4 below.

<sup>4</sup> The inspection of Sir John Cass’s Foundation Primary School in 2008 was a reduced tariff inspection and judgements were not made against all of the inspection criteria.

**Table 4: The last Ofsted Inspection Judgements for Prior Weston Primary School & City of London Primary Academy Islington**

<b>Prior Weston School</b>	<b>Latest inspection 08/03/18</b>
Overall effectiveness	Requires Improvement
Effectiveness of Leadership & Management	Requires Improvement
Quality of teaching, Learning and Assessment	Requires Improvement
Personal Development, Behaviour & Welfare	Good
Outcomes for Pupils	Requires Improvement
Early Years Provision	Requires Improvement
<b>City of London Primary Academy Islington</b>	<b>Latest inspection 05/11/19</b>
Overall effectiveness	Outstanding
Quality of Education	Outstanding
Behaviour and Attitudes	Outstanding
Personal Development	Outstanding
Leadership and Management	Outstanding
Early Years Provision	Outstanding

Source: Ofsted Inspection Reports

#### **4. Attainment outcomes**

This section analyses the educational performance of the City of London, comparing the outcomes at Sir John Cass’s Foundation Primary School with City of London resident children attending Prior Western School in Islington and all City of London resident children attending Sir John Cass’s Foundation Primary School or an Islington school, alongside the Inner London and England averages for benchmarking purposes. The 2018/19 performance figure are the final results.

##### **1.3 Health warning about small numbers**

Please be aware that the numbers of children in some of the analyses are often very small, particularly when the yearly cohorts are split into sub-groups. In a small cohort one pupil’s performance can make a large change in the percentage of the total. One should exercise caution when making comparisons of figures based on small numbers of children. Three year averages have been provided where appropriate and these are likely to be a more reliable measure of performance than the annual figures.

##### **1.4 Early Years Foundation Stage**

At the end of Reception pupils are assessed across a range of areas against the Early Years Foundation Stage Profile. Pupils are defined as having reached a ‘good level of development’ (GLD) if they are at least the expected level for the early learning goals in the prime areas of learning (personal, social & emotional

development; physical development and communication & language) as well as in the specific areas of mathematics and literacy.

**Table 5: Percentage of pupils who have reached a Good Level of Development between 2014/15 and 2018/19 for the Early Years Foundation Stage (EYFS)**

EYFS: % gaining a 'Good Level of Development'	2014/15		2015/16		2016/17		2017/18		2018/19	
	No.s	%	No.s	%	No.s	%	No.s	%	No.s	%
Sir John Cass's Foundation Primary School	23	76.7	21	70.0	61	77.0	31	77.4	25	83.3
<b>CofL Residents at Sir John Cass's Foundation Primary School &amp; LBI</b>	23	82.1	17	70.8	33	60.6	19	78.9	22	95.7
<b>CofL Residents at PW or COL-P*</b>	10	100	11	91.7	11	72.7	11	90.9	7	100
<b>Inner London</b>	n/a	67.7	n/a	70.7	n/a	72.8	n/a	73.7	n/a	73.3
<b>England</b>	n/a	66.3	n/a	69.3	n/a	70.7	n/a	71.5	n/a	71.8

\*PW = Prior Weston School, COL-P = City of London Primary Academy Islington.

Source: The City of London Education department, Islington's Children's Services and the DfE

The EYFS results of Sir John Cass's Foundation Primary School, City of London residents and City of London residents attending Prior Weston or the City of London Primary Islington were higher than the rates for Inner London and England for all five years.

### 1.5 Phonics in Year 1

Since 2012 schools have been required to administer a statutory phonics screening check<sup>5</sup> of Year 1 pupils. Each pupil tested must read 40 sounds out loud to their teacher. Graph 3 shows the percentage of pupils who passed the test. Performance at Sir John Cass's Foundation Primary School has improved over time and the school's results for 2018-19 were above those for both Inner London and England.

**Table 6: Proportion of pupils passing the Phonics Screening 2014/15 to 2018/19**

% passed (32+ marks or 80%+)	% Year 1 Passed				
	2014/15	2015/16	2016/17	2017/18	2018/19
Sir John Cass (CofL LA)	82.8%	90.0%	86.7%	91.5%	93.3%
CofL Residents at Prior Weston	90.9%	81.8%	88.9%	80.0%	80.0%
CofL Residents at SJC or LBI	87.0%	88.0%	85.7%	75.0%	88.2%
Inner London	80.0%	84.0%	85.0%	85.0%	84.0%
England	77.0%	81.0%	81.0%	82.0%	82.0%

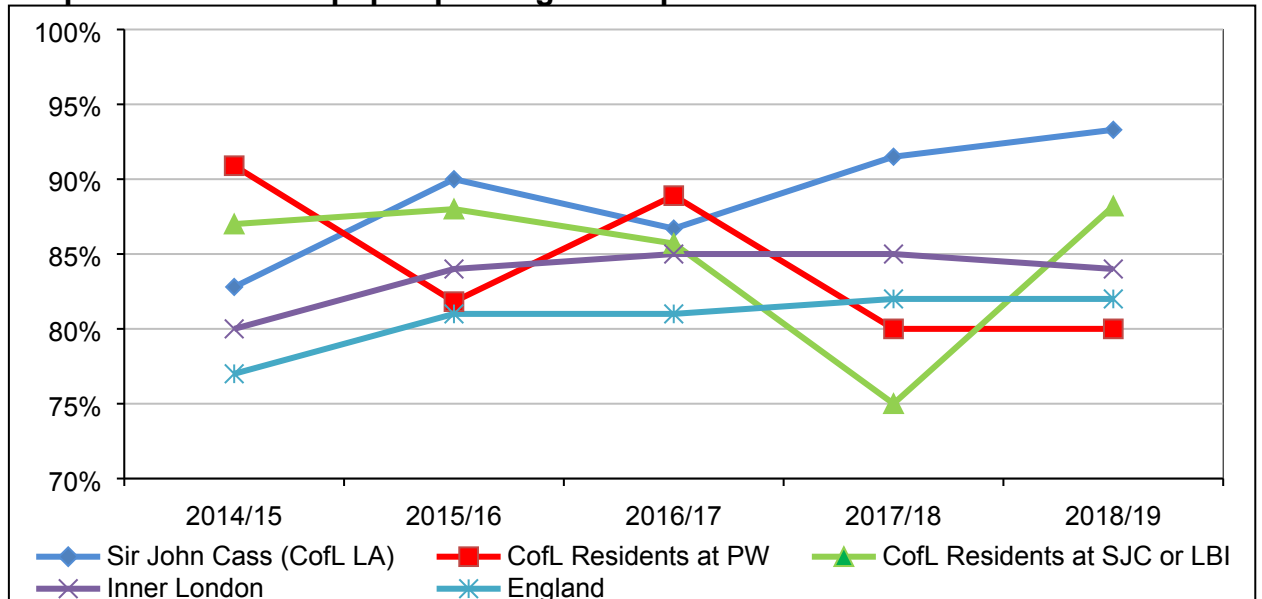
Source: DfE Statistical First Releases LB Islington and the City of London

Table 6 above and Graph 3 below show the figures for City of London residents attending Sir John Cass's Foundation Primary School and Islington schools as well as those for City of London residents attending Prior Weston School alongside the data for Sir John Cass's Foundation Primary School. The average pass rate for the last three years (2016/17 to 2018/19) for Sir John Cass's Foundation Primary School was 90.5%, the equivalent figure for both City of London residents attending Sir John

<sup>5</sup> Phonic marks range from 0 to 40. A mark of 32 or above (80%+) is means that the required standard has been reached.

Cass's Foundation Primary School and LBI schools and City of London residents attending Prior Weston was 83.0%.

**Graph 3: % of Year 1 pupils passing the of phonics test 2014/15 to 2018/19**



Source: DfE Statistical First Release

### 1.6 Key Stage 1

All Year 2 pupils (rising 7 year olds) are assessed at the end of Key Stage 1 (KS1). Table 7 shows the number of children in each of the groups for Key Stage 1 results. The largest of these cohorts is Sir John Cass's Foundation Primary School. The figures below cover the four years that the new curriculum has been assessed in schools. Figures prior to that date are not comparable and so are not included.

**Table 7: Number of pupils per group in the Year 2 cohort 2015/16 - 2018/19**

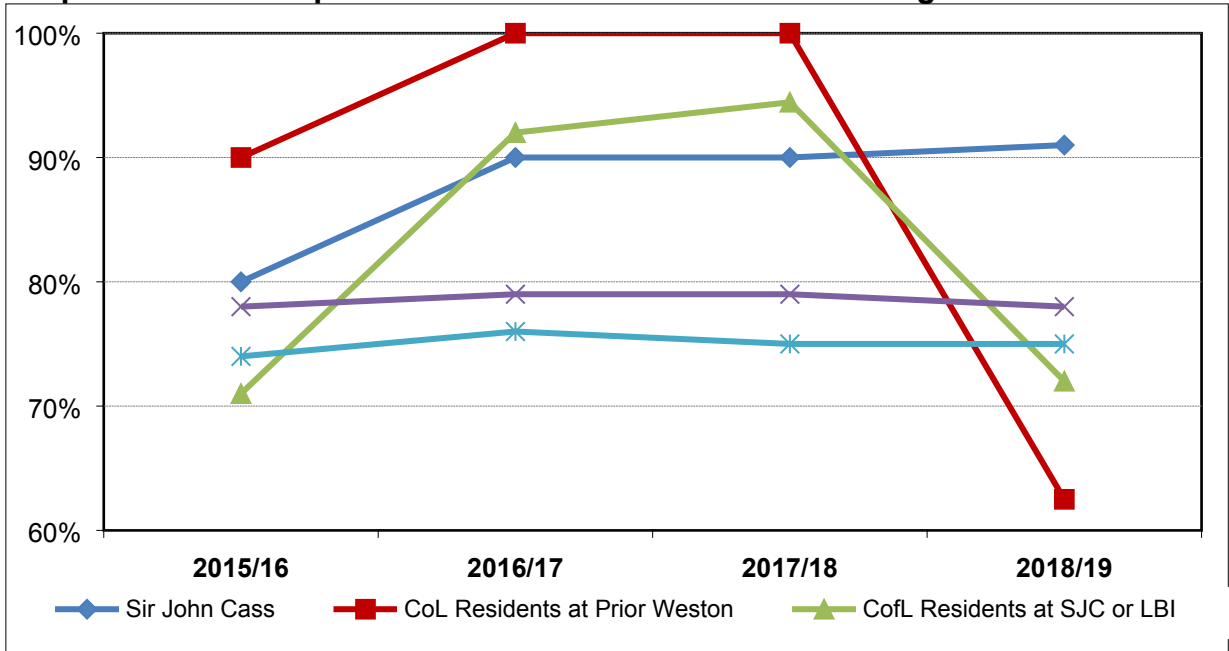
Key Stage 1: Numbers	2015/16	2016/17	2017/18	2018/19
Sir John Cass Cohort	30	30	30	57
City of London at Prior Weston	10	10	7	8
City of London Residents at SJC or LBI	24	24	18	24

Source: Sir John Cass's Foundation Primary School and Islington's People's Services. The numbers in these groups are not mutually exclusive.

**Table 7 above shows the small sizes of the cohorts being reported on. Small figures need to be interpreted with extreme caution.**

Graph 4 below shows the percentage at or above the expected standard for reading. Since the first KS1 assessment of the more challenging new curriculum in the academic year 2015/16 the performance of Sir John Cass's Foundation Primary School has been above that of the Inner London and England averages. The performance City of London residents attending either Sir John Cass's Foundation Primary School or an Islington primary school were below the rates for Inner London and England in 2019 but were above for the previous 2 years (see Graph 4 below).

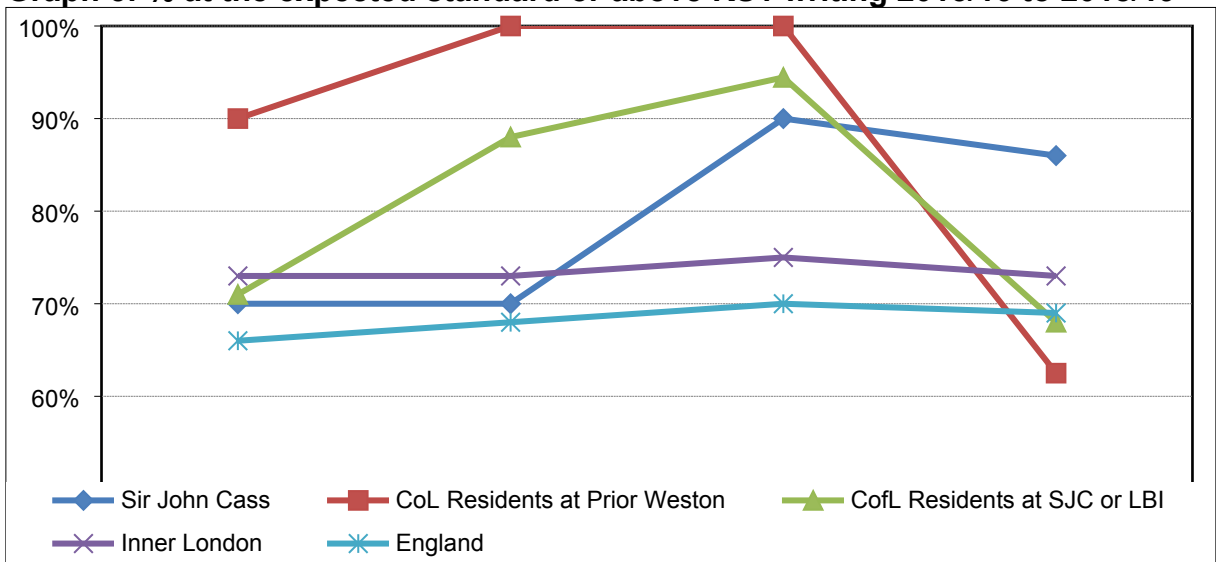
**Graph 4: % at the expected standard or above in KS1 reading 2015/16 - 2018/19**



Source: DfE Statistical First Releases and City of London.

Graph 5 below shows that Sir John Cass's Foundation Primary School's Key Stage 1 results for writing were above national and Inner London averages for the last three years of assessment of the new Key Stage 1 curriculum. In 2017/18 all City of London groups, residential and pupils at Sir John Cass's Foundation Primary School, were above both comparators. In 2018/19 the small number of City of London children resident in the City of London attending Prior Weston school were below both the national and Inner London averages.

**Graph 5: % at the expected standard or above KS1 writing 2015/16 to 2018/19**



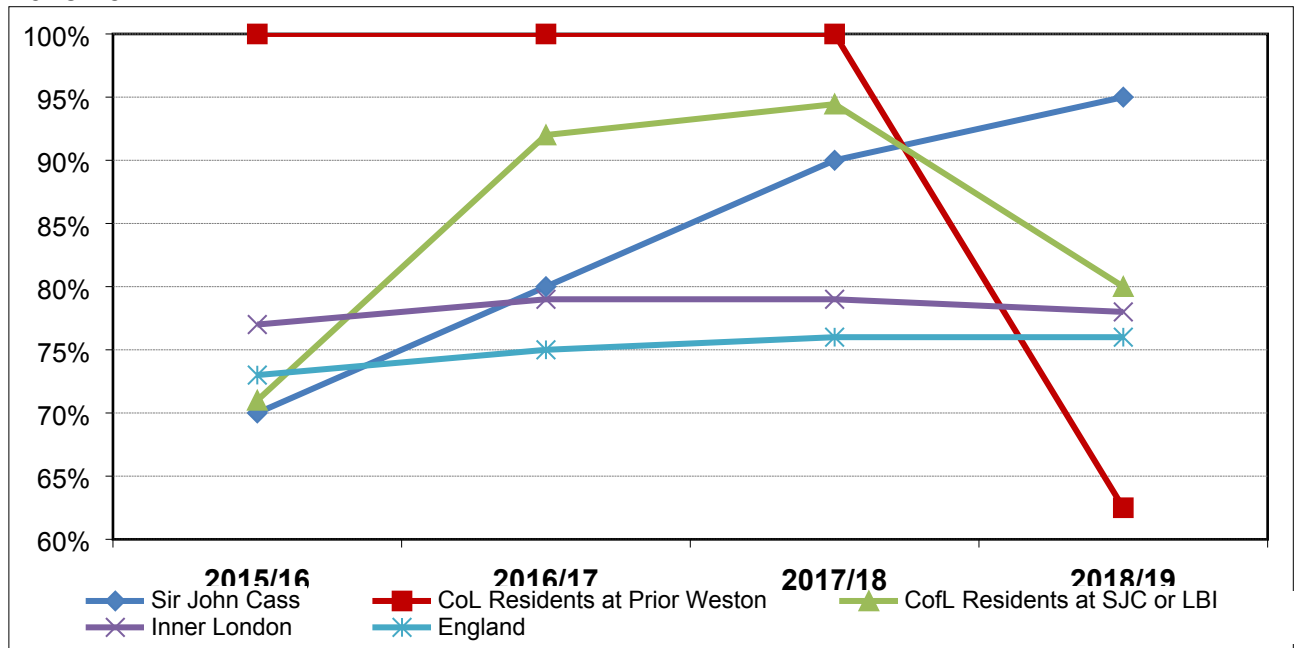
Source: DfE Statistical First Releases, Islington and City of London data.

Graph 6 overleaf shows that Sir John Cass's Foundation Primary School maths results have risen for the 3 years after poor results for the first year of the new curriculum. It also shows the proportion of Corporation residents passing this assessment in 2018-19 was higher than the Inner London and England rates and



that those City of London residents attending Prior Weston were below these comparators.

**Graph 6: KS1 Maths % of pupils at the expected standard or above 2015/16 - 2018/19**



Source: DfE Statistical First Releases, LB Islington & the City of London.

## Key Stage 2

All Year 6 pupils (rising 11 year olds) are assessed at the end of Key Stage 2 (KS2). In 2016, the new more challenging national curriculum was assessed by new tests and interim frameworks for teacher assessment. Reading and writing results are no longer reported as levels: each pupil receives their test results as a scaled score or teacher assessments based on the interim framework.

Table 8 below shows the number of children in each group for at the end of KS2 from 2015/16 to 2018/19. The largest group is the roll at the Sir John Cass's Foundation Primary School.

**Table 8: Numbers of pupils per group in the Year 6 cohort 2015/16 to 2018/19**

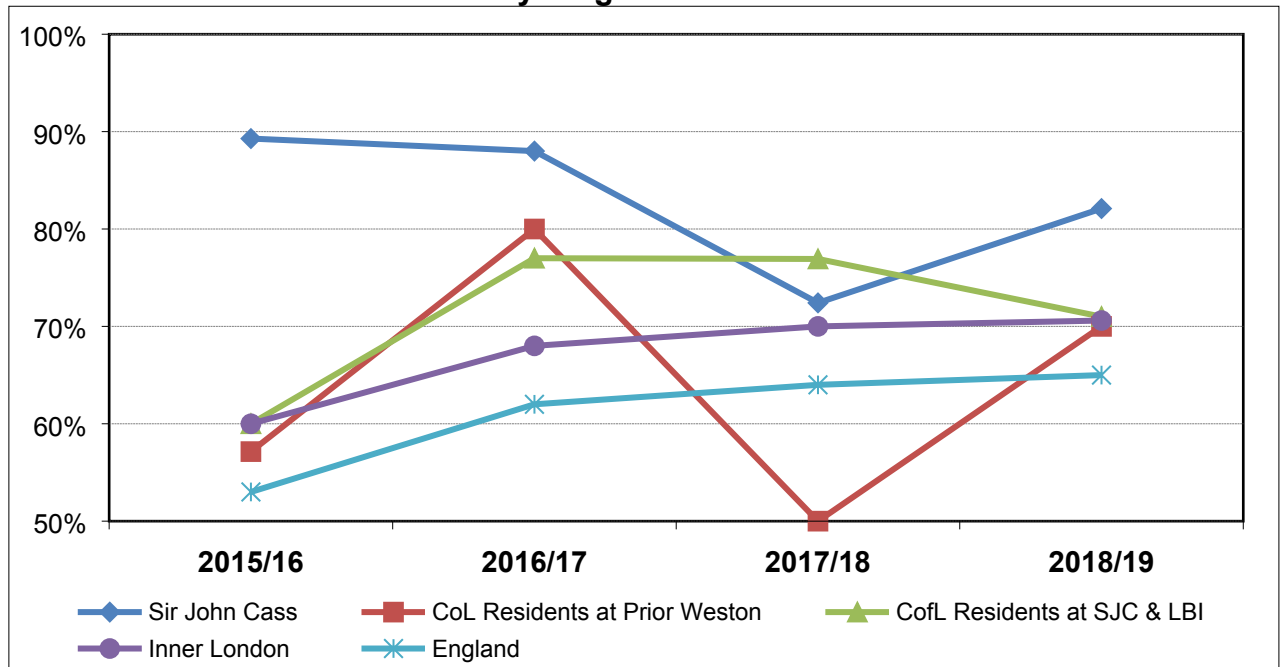
KS2	2015/16	2016/17	2017/18	2018/19
Sir John Cass's Foundation Primary School	28	26	29	28
CofL Residents at Sir John Cass's Foundation Primary School	5	2	8	7
CofL Residents at Prior Weston	9	10	4	10
CofL Residents at another Islington school	1	1	1	2
<b>CofL Residents Total</b>	<b>15</b>	<b>13</b>	<b>13</b>	<b>19</b>

Source: Sir John Cass's Foundation Primary School and Islington's People's Services  
 Note: The categories are not mutually exclusive and some pupils will appear in more than one group.

Graph 7 below shows 82% of pupils at Sir John Cass's Foundation Primary School were at the expected standard or above in reading, writing and mathematics combined in 2018-19, compared to 72% the previous year. The City of London's results (Sir John Cass's Foundation Primary School) were the highest for any L.A. in England for 2015/16 to 2018/19 apart from 2017/18 when it was in the top decile.

The figures for City of London Residents at Prior Weston and those attending Sir John Cass's Foundation Primary School or an Islington school were at the Inner London average and above the rate for England in 2018/19.

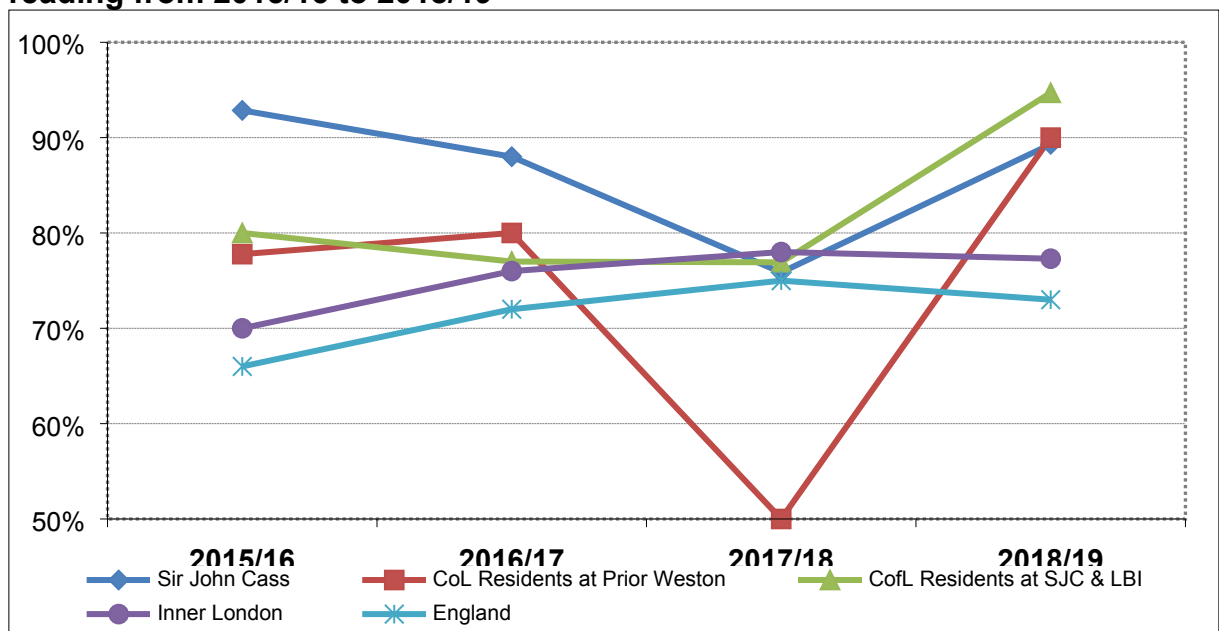
**Graph 7: Percentage of pupils expected standard and above in reading, writing and mathematics combined at Key Stage 2 from 2015/16 to 2018/19**



Source: DfE Statistical First Releases, LB Islington and City of London.

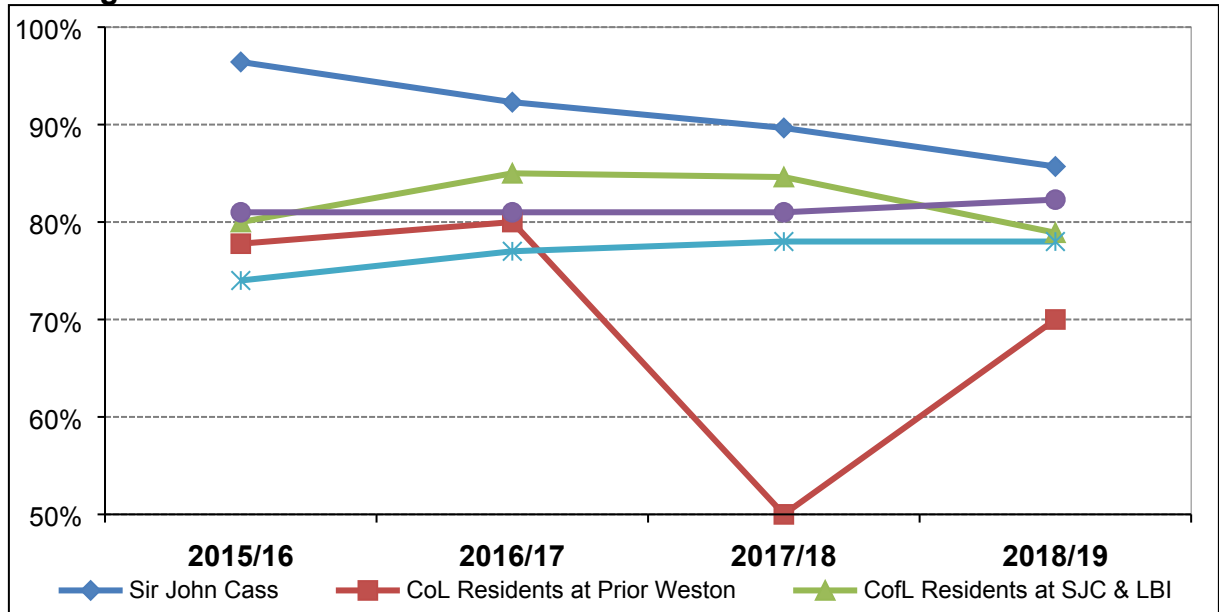
Graph 8 below shows that in 2018/19 89% of pupils at Sir John Cass's Foundation Primary School, 95% of the authority's residents attending school in the City or Islington and 90% of the corporation's residents attending Prior Weston school were at the expected standard or above in reading. All groups were above the average for both Inner London and England.

**Graph 8: Percentage of pupils at or above the expected standard in KS2 reading from 2015/16 to 2018/19**



Source: DfE Statistical First Releases, LB Islington and City of London.

**Graph 9: Percentage of pupils at or above the expected standard in KS2 Writing from 2015/16 to 2018/19**

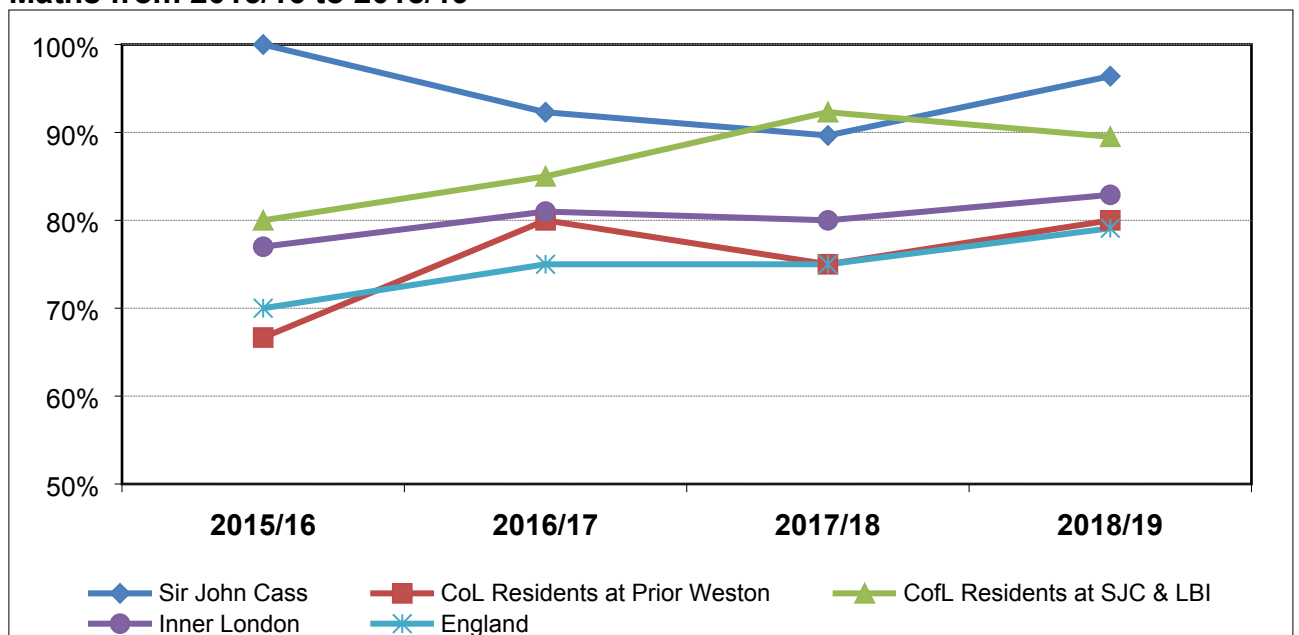


Source: DfE Statistical First Releases LB Islington and City of London.

Graph 9 above shows that in 2018/19 86% of pupils at Sir John Cass’s Foundation Primary School reached the expected level or above at Key Stage 2 in writing. This figure is lower than the previous year but is still above the results for Inner London and England.

Graph 10 below shows that 96% of pupils at Sir John Cass’s Foundation Primary School reached the expected level or above at Key Stage 2 in mathematics in 2018/19. The performance of City of London residents attending Sir John Cass’s Foundation Primary School or an Islington school was 90% for 2018/19, putting both these groups above the rate for Inner London.

**Graph 10: Percentage of pupils at or above the expected standard in KS2 Maths from 2015/16 to 2018/19**

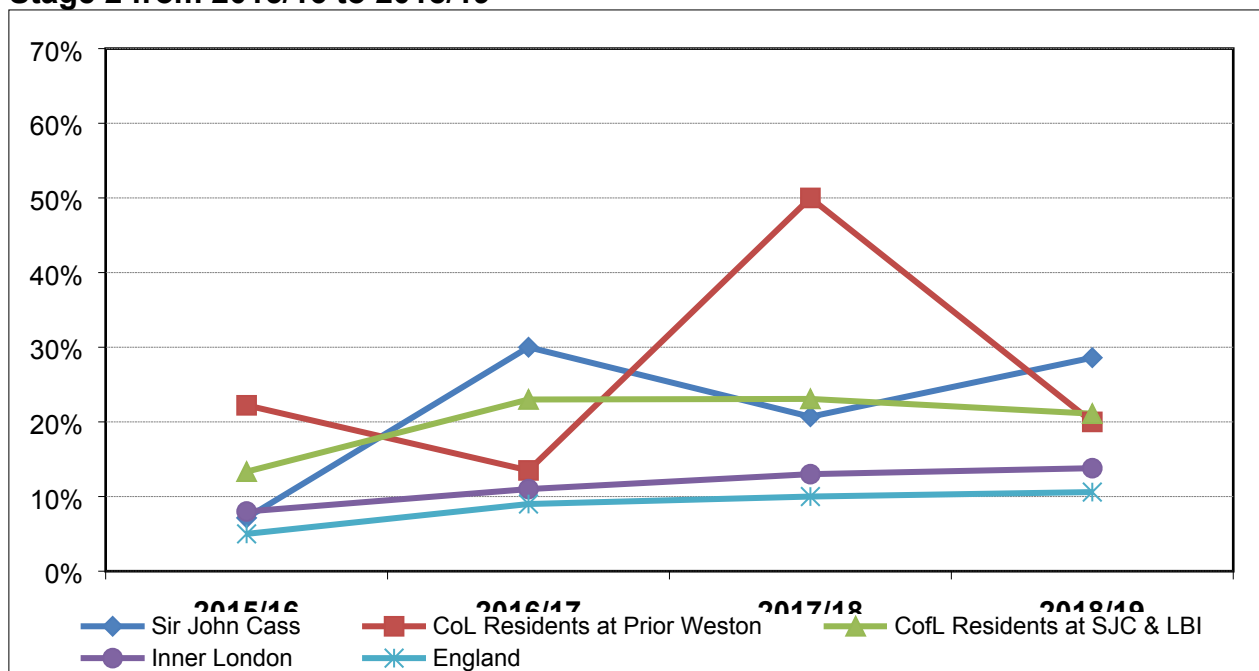


Source: DfE Statistical First Releases, LB Islington and City of London.

### 5.5.1 Pupils working at greater depth at Key Stage 2

The new curriculum threshold for ‘working at greater depth’ (GDS) for subjects that are tested (reading, maths and GPS) is 110 standardised points.

**Graph 11: % of pupils at GDS for Reading, Writing & Maths combined at Key Stage 2 from 2015/16 to 2018/19**



Source: DfE Statistical First Releases, LB Islington and City of London.

Graph 11 shows that 21% of pupils at Sir John Cass’s Foundation Primary School in 2018 were at greater depth compared to Inner London (14%) and England (11%).

Table 9 below shows the three year averages for the percentage of pupil premium pupils and non-disadvantaged pupils from 2016 - 2018 to 2017 - 2019 reaching the expected standard for all three core subjects. The results of the corporation’s disadvantaged pupils are not only above the equivalent figures for pupil premium pupils nationally and in Inner London but also above those for non-disadvantaged pupils both in England and Inner London.

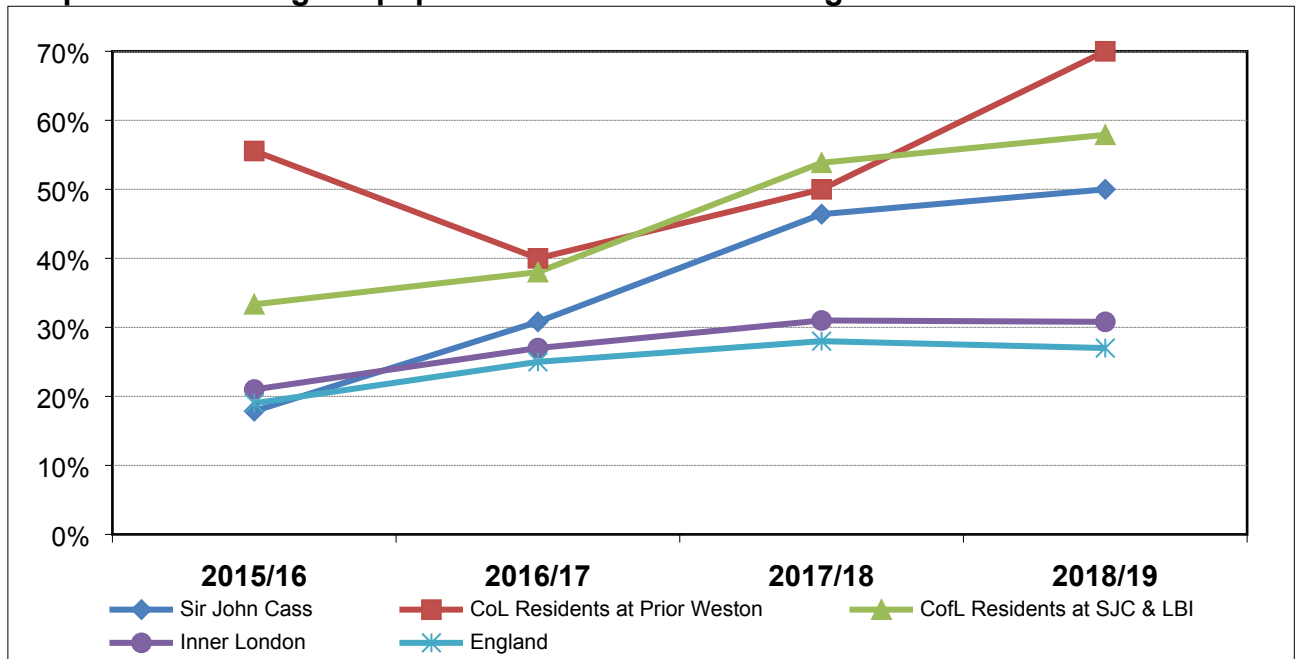
**Table 9: % At or above the expected for reading, writing & mathematics combined, rolling 3 year averages broken by Pupil Premium status**

3 Year Averages: % at Expected for Reading, Writing & Maths	All Pupils		Pupil Premium		Non-Pupil Prem.	
	2016-18	2017-19	2016-18	2017-19	2016-18	2017-19
<b>Sir John Cass</b>	91.2%	80.7%	89.5%	77.8%	93.3%	82.1%
<b>Inner London</b>	66.0%	69.7%	57.7%	62.7%	73.0%	76.7%
<b>England</b>	60.3%	63.7%	43.3%	50.0%	66.7%	70.3%

Source: City of London

Graph 12 overleaf shows that in 2018/19 50% of pupils at Sir John Cass’s Foundation Primary School were at the higher grade of ‘greater depth’ for KS2 reading in 2019. Some 70% of those City of London residents attending Prior Weston and 58% of City residents attending Sir John Cass’s Foundation Primary School or an Islington school reached this benchmark. The rates for Inner London and England were 31% and 27% respectively.

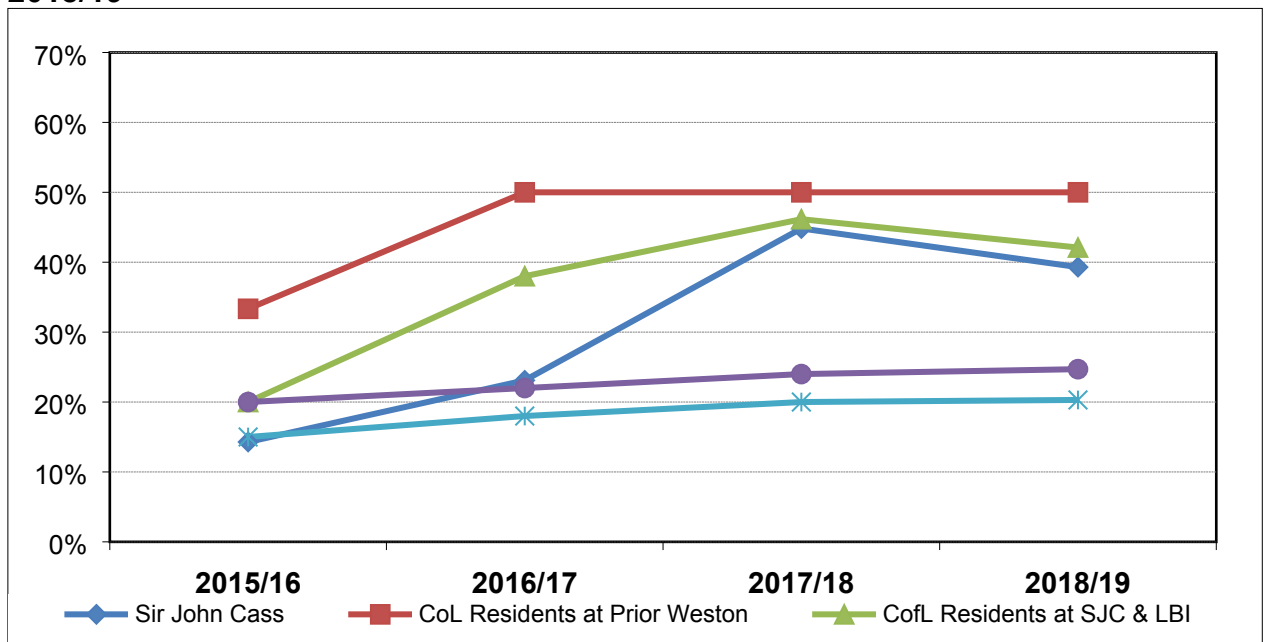
**Graph 12 Percentage of pupils at GDS for KS2 Reading 2015/16 to 2018/19**



Source: DfE Statistical First Releases, LB Islington and City of London.

Graph 13 below shows that the proportion of pupils at Sir John Cass’s Foundation Primary School working at greater depth in writing in 2018-19 was 39%, 14 percentage points above the rate for Inner London (24%). City of London residents attending Prior Weston and those attending schools in the City or Islington performed even higher, 50% and 42% respectively.

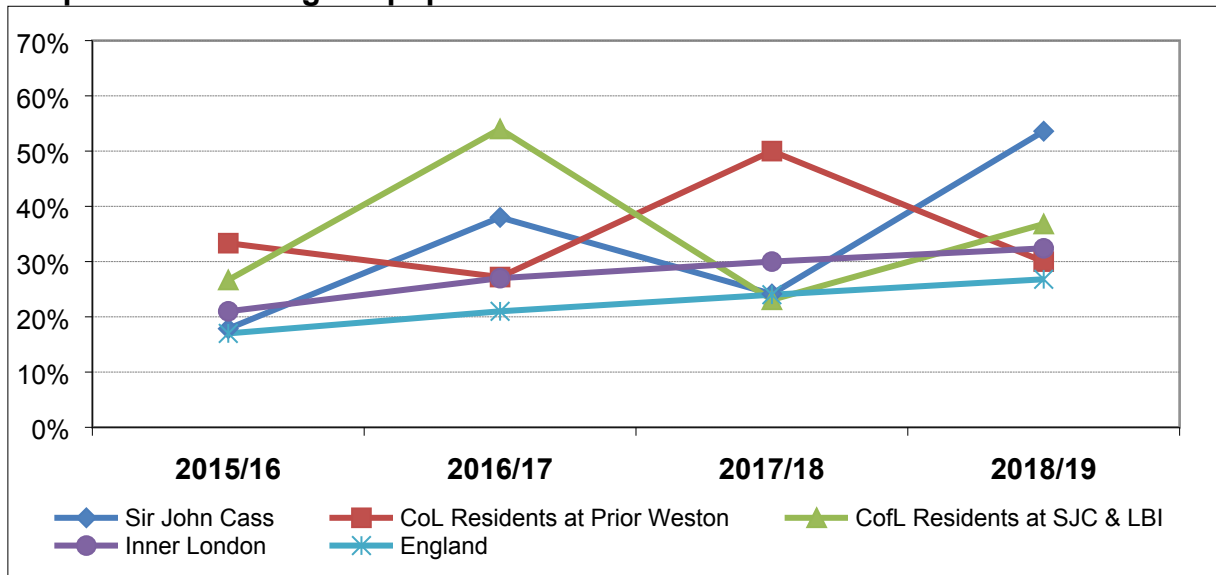
**Graph 13: Percentage of of pupils at GDS in KS2 Writing from 2015/16 to 2018/19**



Source: DfE Statistical First Releases, LB Islington and City of London.

Graph 14 overleaf shows that the proportion of pupils at Sir John Cass’s Foundation Primary School working at greater depth in mathematics, at 54%, was substantially higher than the rates for Inner London and England. City residents at Prior Weston and Corporation residents attending a school in the City or in Islington were above the national and close to the Inner London average for this measure.

**Graph 14: Percentage of pupils at GDS in KS2 Maths from 2015/16 to 2018/19**

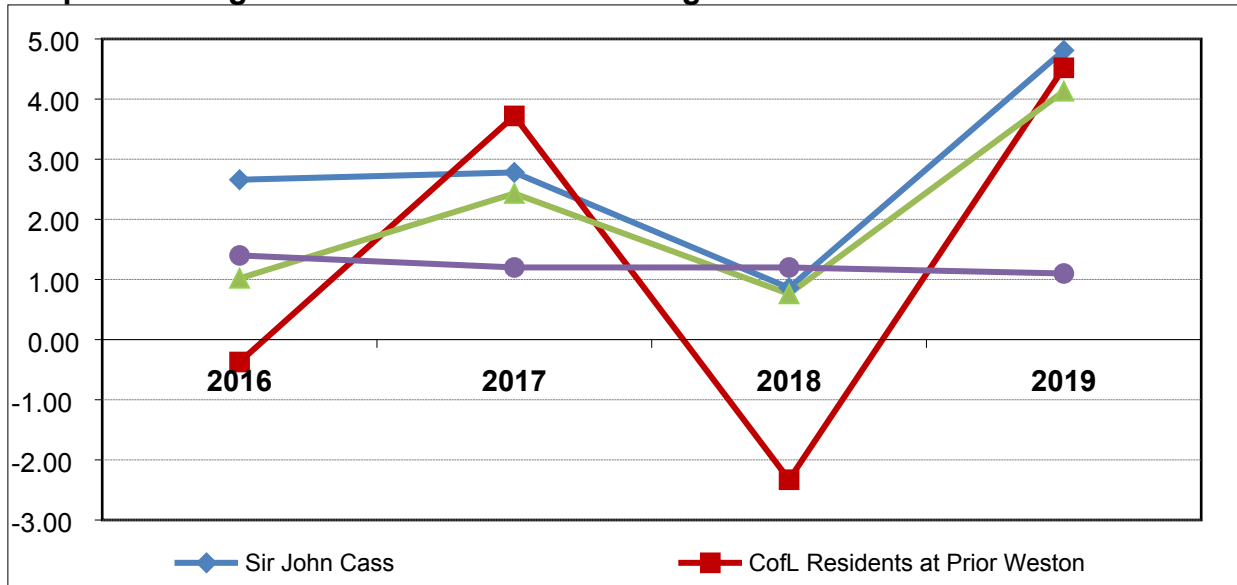


Source: DfE Statistical First Releases, LB Islington and City of London.

### 5.5.2 Progress from Key Stage 1 to Key Stage 2

The DfE measure for progress is a 'relative attainment' model that compares the standardised score (or the numeric value linked to a grade in the case of writing) for each pupil against the average performance of pupils with very similar end of KS1 results nationally. A score below zero means below average progress rather than negative progress. The figures for England are not shown as they are always zero.

**Graph 15: Progress made in KS2 for Reading 2015/16 to 2018/19**

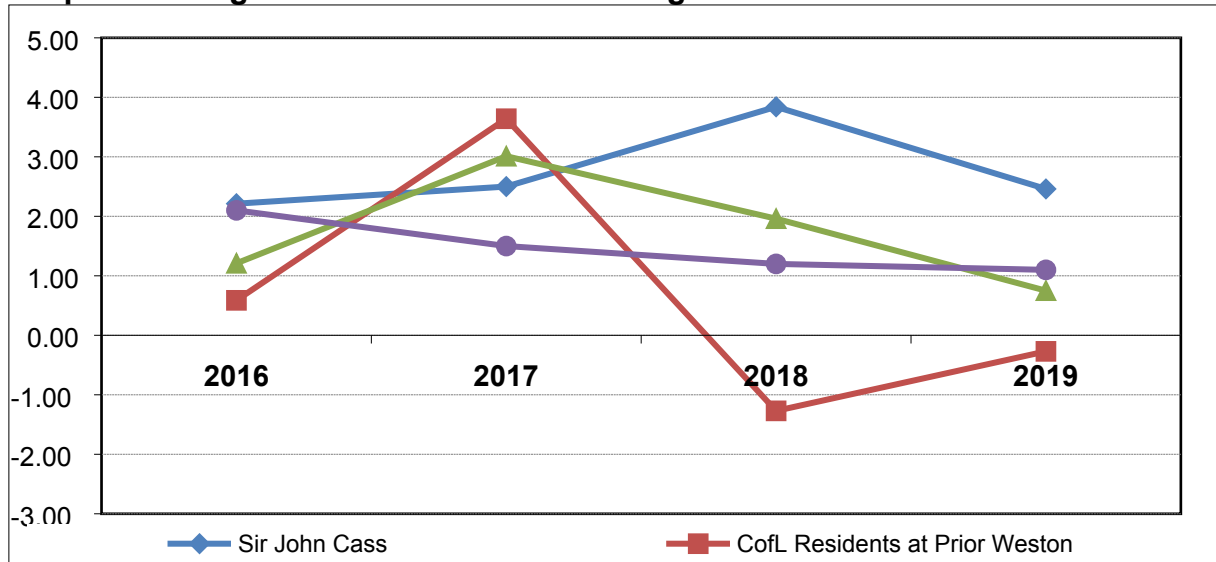


Source: DfE Statistical First Releases, LB Islington and City of London.

Graph 15 above shows the DfE progress measure for reading. The figures for Sir John Cass's Foundation Primary School and City of London residents attending school in the City or in Islington were positive for all four years. Those residents on roll at Prior Weston school have sometimes had below average progress though this group is very small and so the results are likely to vary from year to year. The 2019 reading progress scores for all 3 groups were in the top 5% for all schools in England.

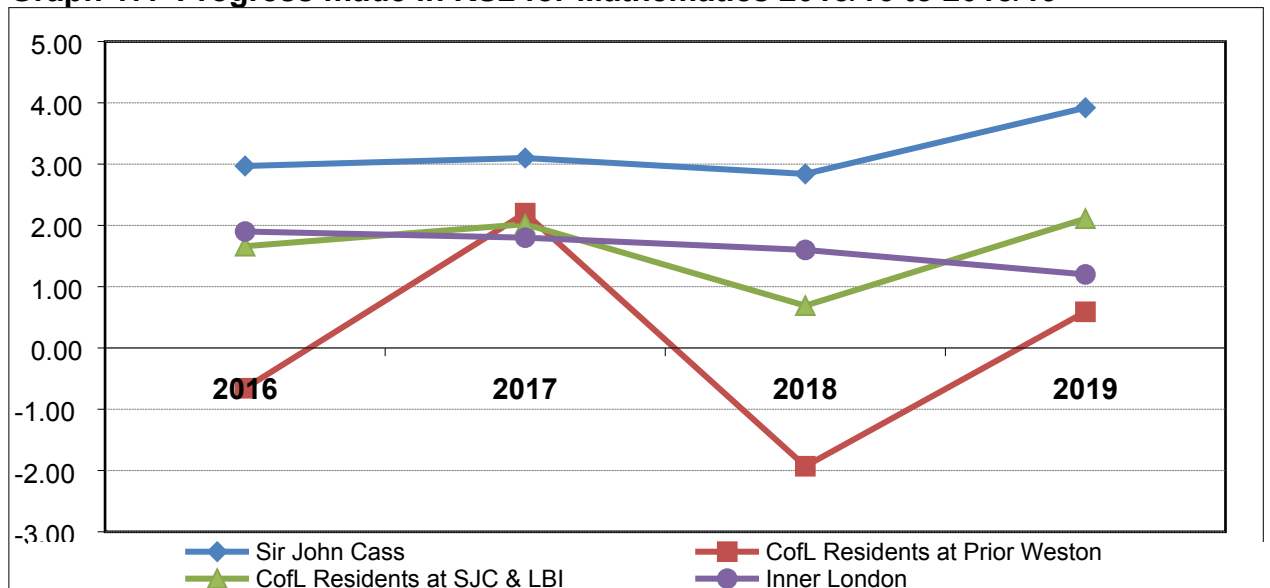
Graph 16 below shows progress in writing. Sir John Cass's Foundation Primary School and residents of the corporation attending Islington schools above the national average for all four years and Sir John Cass's Foundation Primary School's progress is in the top quintile for writing progress in England in 2019. The progress made in writing by Corporation residents attending Prior Weston has been below the national average for the last two years.

**Graph 16: Progress made in KS2 for Writing 2015/16 to 2018/19**



Source: DfE Statistical First Releases, LB Islington and City of London.

**Graph 17: Progress made in KS2 for Mathematics 2015/16 to 2018/19**



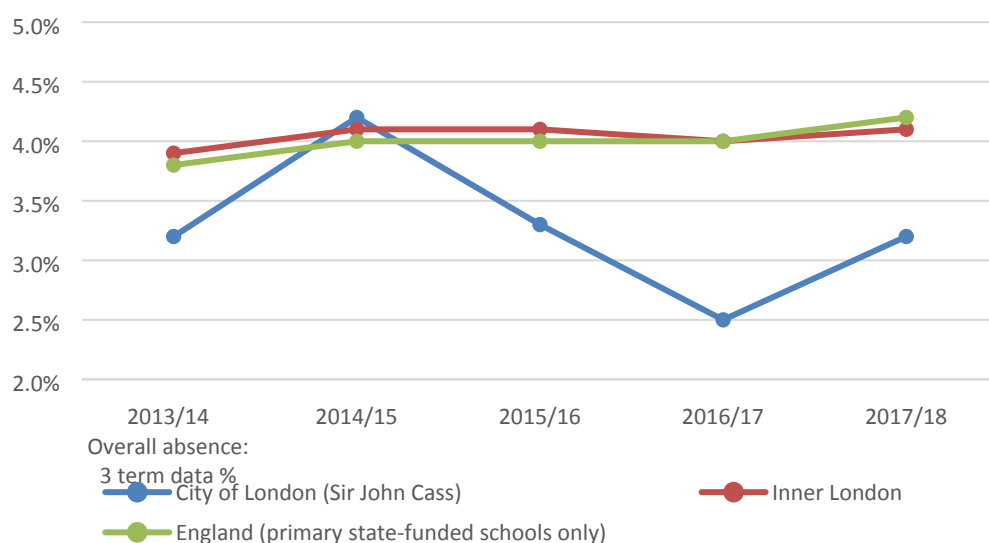
Source: DfE Statistical First Releases, LB Islington and City of London

Graph 17 above shows the progress made in maths by pupils at Sir John Cass's Foundation Primary School means that, on average, pupils at this school scored about 4 standardised scale points more than pupils with similar Key Stage 1 results nationally in 2019 putting it in the top 5% of schools in England. The progress of City of London residents attending Islington schools were above the national average for all four years and in 2019 was in the top quintile nationally. The results of the small number of residents attending Prior Weston show a similar pattern to the progress made in reading and also writing.

## 5. Attendance

Graph 18 below compares the City of London's (e.g. Sir John Cass's Foundation Primary School's) rates of absence against the rates for primary schools in Inner London and England. The City of London's rate increased in 2014/15 to a level that was higher than both Inner London and England before falling in 2015/16 and 2016/17. Overall absence for 2017/18 was 3.2% which is the second lowest rate of absence out of all 152 English local authorities. Please note that the figures for small groups will show more variance from one year to the next which is why Sir John Cass's Foundation Primary School data fluctuates more than the comparators over time. The rate of absence for Sir John Cass's Foundation Primary School in 2018/19 was 2.8%, lower than the 2017/18 figure shown on the graph.

**Graph 18: Overall three term absence rates 2013/14 to 2017/18**



Source: DfE Performance Tables and Statistical First Releases. Note: The DfE three term absence data for 2018/19 is not yet published.

Table 10 below shows the rates of persistent absenteeism from 2015/16 to 2017/18 figures prior to this time are not comparable<sup>6</sup>. The rate of persistent absence in Sir John Cass's Foundation Primary School are less than half the rates for both Inner London and England. The 2017/18 rate of persistent absence for the City of London was the lowest recorded by any of the 152 local authorities in England.

**Table 10: Persistent absence rates 2015/16 and 2017/18**

% Persistent Absenteeism	10%+ Abs.		
	2015/16	2016/17	2017/18
City of London (Sir John Cass)	3.9%	2.8%	3.3%
Inner London	8.9%	8.6%	8.9%
England (primary state-funded schools only)	8.2%	8.3%	8.7%

Source: DfE Performance Tables and SFRs 2016 to 2018

<sup>6</sup> In the past persistent absence was defined as a rate of absence greater than 15% of the whole year (as defined by the DfE). From 2015-16 it was redefined as any rate of absence greater than 10%.



## 6. Admissions

Islington Council processes school admission applications on behalf of the City of London. The tables below relate to offers to City of London residents.

### 1.7 Primary school admissions

Table 11 below shows the number and percentage of resident children who were offered a school place in The City of London, Islington or another borough. In 2016 over half of the corporation's residents were offered a place at Sir John Cass's Foundation Primary School when the school opened a bulge class at Reception for that year. The average proportion of city residents in reception for 2017 to 2019 was about a quarter. With the exception of 2016, roughly 55% of Corporation residents were offered an Islington school from 2015 to 2019. The proportion of reception aged children in the City offered a place in another borough rose from about 12% for 2015 & 2016 to about 17.0% for 2018 & 2019. The four pupils offered places in schools in boroughs other than Islington in 2019 were all offered places in Tower Hamlets schools.

**Table 11: Offers of reception school places to City of London resident children in 2015 to 2019**

Reception Place Offers	2015		2016		2017		2018		2019	
	No.	%	No.	%	No.	%	No.	%	No.	%
Sir John Cass's Foundation Primary School	10	31.3	19	54.3	6	21.4	10	29.4	6	25.0
Islington Schools	18	56.3	12	34.3	16	57.1	18	52.9	14	58.3
Schools in other Boroughs	4	12.5	4	11.4	6	21.4	6	17.6	4	16.7
<b>Total</b>	<b>32</b>	<b>100.0</b>	<b>35</b>	<b>100.0</b>	<b>28</b>	<b>100.0</b>	<b>34</b>	<b>100.0</b>	<b>24</b>	<b>100.0</b>

Source: Islington Admissions Section, based on the position on offer day.

Note: These are offers to City of London residents only. Only offered pupils are included.

### 1.8 Secondary school admissions

Table 12 overleaf shows the breakdown of offers to City children by the schools' maintaining local authority from 2015 to 2019. From 2015 to 2017 between 43% and 65% of 11 year olds living in the corporation were offered places in Islington schools. Although this figure fell to about a quarter in 2018, in 2019 it rose to 48%. On average, over the five years, about 1 in 6 were offered places in a Tower Hamlets secondary school although the proportion does seem to be falling (29% in 2015, 9% in 2019), almost 1 in 7 were offered a place in a Hackney school and slightly more than 1 in 14 offered places in secondary schools in Southwark. Offers in 2019 included places in Essex local authority schools and, for the first time over the last 5 years, a Camden school.

**Table 12: Offers of secondary school places to City of London resident children 2015 to 2019**

Secondary Transfer Offers	2015		2016		2017		2018		2019	
	No.	%	No.	%	No.	%	No.	%	No.	%
<b>Islington Schools</b>	<b>9</b>	<b>42.9</b>	<b>13</b>	<b>59.1</b>	<b>11</b>	<b>64.7</b>	<b>5</b>	<b>26.3</b>	<b>11</b>	<b>47.8</b>
Greenwich	0	0.0	0	0.0	0	0.0	2	10.5	0	0.0
Hackney	3	14.3	3	13.6	1	5.9	3	15.8	4	17.4
Hammersmith	0	0.0	0	0.0	0	0.0	1	5.3	0	0.0
Kensington & Chelsea	1	4.8	1	4.5	0	0.0	0	0.0	0	0.0
Lewisham	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Southwark	1	4.8	0	0.0	3	17.6	3	15.8	0	0.0
Tower Hamlets	6	28.6	4	18.2	2	11.8	2	10.5	2	8.7
Westminster	0	0.0	0	0.0	0	0.0	1	5.3	3	13.0
Essex	0	0.0	0	0.0	0	0.0	2	10.5	2	8.7
Lambeth	1	4.8	0	0.0	0	0.0	0	0.0	0	0.0
Barnet	0	0.0	1	4.5	0	0.0	0	0.0	0	0.0
Camden	0	0.0	0	0.0	0	0.0	0	0.0	1	4.3
<b>Total</b>	<b>21</b>	<b>100.0</b>	<b>22</b>	<b>100.0</b>	<b>17</b>	<b>100.0</b>	<b>19</b>	<b>100.0</b>	<b>23</b>	<b>100.0</b>

Source: Islington Admissions Section, based on the position on offer day.

Note: These are offers to City residents only. Only pupils offered a place are included.

### **6.1.1 Suggested Questions for Governors**

How well are children in our school doing compared to City of London children in other schools and in relation to Inner London and nationally?

What steps has the school taken to improve outcomes and what has the impact been?

How might the school raise performance in Key Stage 1 reading and mathematics? Are any particular groups of pupils underperforming in these subjects?

Are pupils making expected progress between Year 2 and Year 6 (during KS2)?

How do we know if every child is reaching their full potential? How can we ensure higher ability pupils are supported to work at greater depth?

Which pupil groups are performing less well? What action has been taken to address their underperformance?

How is the Pupil Premium being used to 'close the gap' between different groups (gender, ethnicity, SEN, FSM)?

What progress is being made on the key areas for development identified at the last inspection and what has the impact been?

How well has the school prepared for the changes to the Ofsted Inspection Framework that took place in September 2019?

What action is being taken to sustain our school's judgement of outstanding?

How does the absence data and persistent absence data compare with the national equivalents? How does the equivalent data for just pupil premium pupils compare against the national data for pupil premium and non-pupil premium data?

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<b>Committee:</b> Community and Children’s Services	<b>Date:</b> 6 <sup>th</sup> March 2020
<b>Subject:</b> Terms of Reference and Frequency of Meetings of the Community and Children’s Services Committee	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report Author:</b> Julie Mayer	

### Summary

As part of the post-implementation review of the changes made to the Governance Arrangements in 2011, it was agreed that all Committees/Boards should review their Terms of Reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Annual Meeting of the Court of Common Council. The current Terms of Reference are attached for your consideration.

At the last meeting of the Committee, Members discussed last year’s trial of holding Committee meetings on a different day of the week (to Fridays) and the Chairman was keen to do this again in 2020/21, provided alternative rooms were available. Members also discussed the recent poll seeking their views as to whether to hold Committee meetings in the evening; when the majority voted to keep daytime meetings.

There was further discussion about the fairly high level of apologies generally for this Committee and whether this might be due to the number of working Members. Some Members suggested a trial of two evening meetings during 20/21, to see if this reduced the number of apologies. Furthermore, as this was probably the most community facing Committee in the City of London Corporation, evening meetings might be more convenient for working residents. On being put to a vote, Members agreed that officers should investigate the implications on staff Terms and Conditions of Employment, and the impact on local risk budgets in respect of overtime payments, ahead of a possible trial of holding Community and Children’s Services Committee Meetings on two evenings in 2020/21.

**RECOMMENDATION – That:**

1. Subject to Members’ comments/suggestions, the Terms of Reference of the Committee be approved.
2. The Committee continues to meet on Fridays or Members consider meeting on a different day of the week, provided there are committee rooms available.
3. Officers investigate the implications on staff Terms and Conditions of Employment and the impact on local risk budgets in respect of overtime payments, ahead of a possible trial of holding Community and Children’s Services Committee Meetings on two evenings in 2020/21.



## **Terms of Reference**

### **Community and Children's Services Committee**

#### **To be responsible for:-**

- (a) the appointment of the Director of Community & Children's Services;
- (b) the following functions of the City of London Corporation (other than in respect of powers expressly delegated to another committee, sub-committee, board or panel):-
  - Children's Services
  - Adults' Services
  - Education (to include the nomination/appointment of Local Authority Governors; as appropriate)
  - Social Services
  - Social Housing (i.e. the management and development of the property owned by the City of London Corporation, within its existing estates, under the Housing Revenue Account and the City Fund, in accordance with the requirements of all relevant legislation and the disposal of interests in the City of London Corporation's Housing Estates (pursuant to such policies as are from time to time laid down by the Court of Common Council).
  - Public health (within the meaning of the Health and Social Care Act 2012), liaison with health services and health scrutiny
  - Sport/Leisure Activities
  - Management of the City of London Almshouses (registered charity no 1005857) in accordance with the charity's governing instruments
  - Marriage Licensing and the Registration Service and the preparation of all statutory plans relating to those functions and consulting as appropriate on the exercise of those functions;
- (c) appointing Statutory Panels, Boards and Sub-Committees as are considered necessary for the better performance of its duties including the following areas:-
  - Housing Management and Almshouses Sub-Committee
  - Safeguarding Sub-Committee
  - Integrated Commissioning Sub-Committee
  - Homelessness and Rough Sleepers Sub-Committee
- (d) the management of The City of London Corporation Combined Relief of Poverty Charity (registered charity no. 1073660);
- (e) making recommendations to the Education Board on the policy to be adopted for the application of charitable funds from The City of London Corporation Combined Education Charity (registered charity no. 312836) and the City Educational Trust Fund (registered charity no. 290840); and to make appointments to the Sub-Committee established by the Education Board for the purpose of managing those charities.
- (f) the management of the Aldgate Pavilion.

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<b>Committee:</b>	<b>Dated:</b>
Department of Community and Children's Services	06/03/20
<b>Subject:</b> Adult Social Care Service Improvement Plan	<b>Public</b>
<b>Report of:</b> Andrew Carter, Director Community and Children's Services	<b>For Information</b>
<b>Report author:</b> Ian Tweedie, Service Manager, Adult Social Care, Department of Community and Children's Services	

## Summary

The Service Improvement Plan 2019–21 gives a strategic overview of the direction of Adult Social Care in the City of London and replaces the previous Adult Social Care Self-Assessment Action plan of 2018.

As a live document, the Service Improvement Plan provides a framework for the continuous improvement of the service with additional actions added as and when new areas for improvement are identified.

## Recommendation

Members are asked to:

- Note the report

## Main Report

### Background

1. The Care Act 2014 puts a strengths-based approach at the centre of someone's assessment, care and support, highlighting 'What is strong' rather than simply 'What is wrong'. This means that strengths and talents are identified so that things that are important to people are taken into account. There is an ongoing cultural shift towards a strengths-based approach across the Adult Social Care sector.
2. The City of London Corporation's Adult Social Care team operates as a generic social care team incorporating social workers, an Approved Mental Health Professional, an Occupational Therapist and a Reablement Team. The team provides good-quality Adult Social Care services and is committed to ongoing and continuous improvement.

3. The Adult Social Care Service is operating within a context of health and social care transformation aimed at realigning services around people and communities.
4. The Reablement Service is regulated and inspected by the Care Quality Commission. It was given a rating of 'Good' in all five areas of inspection and 'Good' overall in the last inspection report published in January 2017.
5. A peer review into the commissioning arrangements for Adult Social Care from the Association of Directors of Adult Social Services (ADASS) in April 2019 found strong leadership, genuine commitment to better outcomes for residents, strong relationships across the system, and the social work team was singled out for praise during feedback.
6. In March 2019 an assurance visitor from the Office of the Public Guardian interviewed officers from the Adult Social Care team and Chamberlain's Department, examined accounts and case recording, and visited three service users. The report commented that City of London is well organised, with safeguarding procedures in place, and concluded that it "appears to be a very well-run Local Authority Deputyship".

### **Current Position**

7. The Service Improvement Plan is divided into five sections which mirror the Department of Community and Children's Services (DCCS) Business Plan priorities in order to enhance clarity and vision.
8. The Service Improvement Plan contains 38 separate actions across the five priority areas. Six actions have been completed and there are four actions marked as 'white' where work has not yet been started. Six of the 28 actions currently in progress are rated as 'amber' where minor concerns have been identified and are being closely monitored. There are currently no major concerns identified.
9. Strategic leads are identified to drive forward the action plan, reporting to the Adult Services Improvement Board. The action plan will be presented to the DCCS Grand Committee on an annual basis for ongoing scrutiny by Members.
10. The Mental Capacity (Amendment) Act 2019 will introduce a new model for authorising deprivations of liberty in care from October 2020. It replaces the Deprivation of Liberty Safeguards with the Liberty Protection Safeguards, introducing significant changes in terms of scope, responsibility and process. The Service Improvement Plan will provide a level of oversight for an implementation project.
11. An inspection of the Reablement Service by the Care Quality Commission is expected to be undertaken in the near future. There is a Reablement Improvement Plan in place which, along with any areas for improvement

identified in the next inspection, will feed into the overarching Adult Service Improvement Plan.

12. The continuation of work around health integration brings both challenges and opportunities in the way Adult Social Care works with health partners to improve outcomes for residents. Adult Social Care is actively involved in integration initiatives such as the Neighbourhood Model and Making Every Contact Count.
13. The Service Improvement Plan outlines the ongoing development of a bespoke strengths-based model of practice within the City of London, in line with the principles of the Care Act.
14. There is a range of internal and external quality assurance that currently takes place across the service, but this requires consolidating into a quality assurance framework while formal practice standards are being introduced across all areas.

### **Options**

15. There are no direct options associated with this report.

### **Proposals**

16. There are no direct proposals associated with this report.

### **Corporate & Strategic Implications**

17. The self-assessment and associated action plan sit fully within the five priority objectives of the departmental Business Plan:

- Safe
- Potential
- Independence, involvement and choice
- Health and Wellbeing
- Community.

18. Strategies related to Adult Social Care will feed directly into the Adult Service Improvement Plan to ensure that it remains relevant, and to enable continuous, ongoing improvement.

### **Implications**

19. There are no direct financial or legal implications associated with this report.

### **Health Implications**

20. There are no direct health implications associated with this report.

## **Conclusion**

21. The Adult Service Improvement Plan has built on the previous self-assessment action plan, aligning it to the departmental Business Plan. Strategies related to Adult Social Care will feed into the ongoing action plan for continuous improvement of the service. Governance structures are in place to oversee these improvements, and future progress reports will be brought to Committee to inform Members.

## **Appendices**

- Appendix 1 – Adult Social Care Service Improvement Plan, 2019–21

### **Ian Tweedie**

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Service Improvement Plan



**DCCS Departmental Mission**

To provide care, support and guidance to our diverse communities. Our ambitions are to support our communities so they:

- Feel safe and have good health
- Are able to achieve their potential
- Are able to exercise choice and feedback on the services they use.

**Links to DCCS Business Plan 2017-21**

1. Priority objective: Safe
2. Priority objective: Potential
3. Priority objective: Independence, Involvement and Choice
4. Priority objective: Health and Wellbeing
5. Priority objective: Community

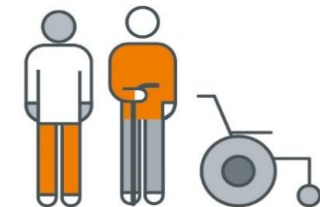
**Links to Corporate Plan for 2018 – 23**

**Contribute to a flourishing society**

1. People are safe and feel safe.
2. People enjoy good health and wellbeing.
3. People have equal opportunities to enrich their lives and reach their full potential.
4. Communities are cohesive and have the facilities they need.

**Key:**

<b>Red</b>	Urgent corrective action required
<b>Amber</b>	Corrective action required
<b>Green</b>	On track
<b>Blue</b>	Resolved / completed



## 1. Safe - People of all ages live in safe communities, our homes are safe and well maintained and our estates are protected from harm

Ref:										
Activity	Action(s)	Timeframes	RAG (Action)	Performance Indicator/ Measures	Impact	Named officer	Lead Area	Updates	Notes	
1.1	Safeguarding Adults Partnership Audit	Completion of annual Audit Tool	Dec-19	Annual Audit Tool Completed	Improvement in outcomes for safeguarding adults at risk	Ian Tweedie	ASC	Audit completed, signed off and submitted to the City and Hackney Safeguarding Adults Board	Completed	
		Draft and implement Audit Action Plan	Apr-20	Action Plan in place		Ian Tweedie	ASC	1) Audit tool completed 2) Action Plan to be drafted		
1.2	Quality Assurance	Implement Quality Assurance Framework	Jul-20	QAF in place to include learning from case reviews and audits	Improvements in systems and practice leading to better preventative, short-term and long term outcomes for residents and service users	Ian Tweedie	ASC	Project management support allocated from 12.02.20		
		Implement internal service audit processes	Mar-20	Processes in place and audits completed		Ian Tweedie	ASC	1) Reablement & Safeguarding Audits completed 2) Clear expectation of annual audits per service in place 3) QAF to be introduced to provide framework		
		Develop Practice Standards for the service	Apr-20	Completed Practice standards for Social Workers, reablement and Occupational Therapist.		Tanya Derecki	ASC	1) Document framework in place and Reablement Standards drafted 2) General practice standards framework is 80% drafted		
1.3	Develop and maintain policy platform	Specific internal SharePoint site to be developed for easy access for ASC professionals to policies, information, guidance, strategies and other relevant information all in a single purpose build site.	Apr-20	Site up and running, clear responsibilities around updating, feedback obtained on use and relevance for staff.	Practitioners have easy access to clear information and guidance to enable high quality service delivery within local, national and legislative frameworks.	Ian Tweedie	ASC	SharePoint site now in place. Content under development.		
1.4	Implementation of Liberty Protection Safeguards	Multi-Agency Approach	Oct-20	Relevant Agencies and Partners are aware of their roles and responsibilities	To ensure effective legal compliance under the Mental Capacity Act to safeguard adults and young peoples rights to Liberty under Article 5 of the Human rights Act	Ian Tweedie	ASC	Engagement started with Health partners and with Safeguarding Adults Board.	CHSAB Training Programme being developed to ensure staff across sector have access to appropriate learning and development opportunities. Potential for LPS Conference within the City late 2020.	
		Workforce Development		Identification of those requiring training and at what level Workforce across the Peoples services are trained appropriate to their levels		Zak Darwood	WFD	Appropriate development events identified for Senior and operational managers	Training Provider in place - Edge Training	
		Operational Processes in Place		Clear internal procedures in place Correct Forms and Documentation in use Process built into MOSAIC		Tanya Derecki	ASC	Has been added to the MOSAIC Advisory Board forward plan	Awaiting publication of Code of Practice to be published Spring 2020	
		Reporting Requirements met		MOSAIC process meets local and national reporting requirements Accurate reporting is available		Ellie Ward	Strategy and Performance	Has been added to the MOSAIC Advisory Board forward plan	Awaiting publication of Code of Practice to be published Spring 2020	
1.5	Embed a performance improvement culture	Identify clear consistent approach to data analysis	Apr-20	Paper to be agreed by Senior Management across Peoples Directorate	Ensure an evidence based approach to improving services and individual practice with residents and service users	Ellie Ward	Strategy and Performance	Contractor in place to deliver piece of work on transforming performance culture across the people directorate		
		Improve data analysis	Ongoing	Data used to inform practice changes						

## 2. Potential - People of all ages can achieve their ambitions through education, training and lifelong-learning well maintained and our estates are protected from harm

Ref:										
Activity	Action(s)	Timeframes	RAG (Action)	Performance Indicator/ Measures	Impact	Named officer	Lead Area	Updates	Notes	
2.1 <b>Continuous Improvement of Reablement Service</b>	Compliance with statutory notification requirements	Annually or as directed by CQC	Green	Provider Information Returns and Statutory notifications submitted to Care Quality Commission	Service users receive a personalised service which meets and exceeds the Care Quality Commission requirements as Safe, Effective, Caring, Responsive, and Well-led	Ian Tweedie Tanya Derecki	ASC	Provider information Return Submitted on time. Statutory notifications completed regarding Registered Manager and Nominated Individual		
	Review of Reablement Policies and Procedures	Dec-19	Blue	Review/update of Policy and Procedures completed		Ian Tweedie Tanya Derecki	ASC	Completed	Review completed, policies and procedures updated. Next Review April 2021	
	Review and update Reablement forms and processes in MOSAIC case management system	Mar-20	Yellow	Review current forms and workflows and make identified amendments		Tanya Derecki	ASC	1) Review of forms and workflow completed. 2) Amendments made to existing forms and workflow processes. 3) New Trusted assessor and revised assessment forms to be built into MOSAIC	To be prioritised at MOSAIC Development Group  Workflow with MOSAIC Team in Jan'20; awaiting system development	
	To review and maintain the directional relevance of the reablement service in the context of the Neighbourhood model of health and social care and the cultural shift towards a Strength based approach to services.	Apr-21	Green	Operational staff to attend MDT meetings at the Neaman Practice Reablement workers to be trained in the delivery of Making Every Contact Count Ways of closer working with Integrated Independence Team to be explored.		Ian Tweedie Tanya Derecki	ASC	Senior Occupational Therapist attends MDT meetings and has attended joint workshops with IIT around hospital discharges Introduction to MECC delivered to staff.	Awaiting CCG roll out of formal MECC training  Review paper to be produced & will include data analysis	
2.2 <b>Assistive Technology</b>	Consider broader assistive technology and digital offer to compliment service provision	Oct-19	Blue	Scoping paper to be completed	Tools are available for personalised approaches to support adults and carers, and enhance their wellbeing	Ellie Ward	Strategy and Performance	Initial scoping paper completed.		
		Jun-20	Green	Options Appraisal to be developed		Ellie Ward	Strategy and Performance			

**3. Independence, involvement and choice - People of all ages can live independently, play a role in their communities and exercise choice over their services well maintained and our estates are protected from harm**

Ref:										
Activity	Action(s)	Timeframes	RAG (Action)	Performance Indicator/ Measures	Impact	Named officer	Lead Area	Updates	Notes	
3.1 <b>Communications</b>	Plan in place to ensure adult social, care and its pathways are clearly understood by service users,	Apr-20		Produce ASC Folders Review and update information leaflets Review messaging on corporate website Easy read versions available	Clear messaging available to residents, service users, carers and families outlining what to expect from Adult Social Care, the services available and their rights to access them, and pathways for further related advice and information.	Sofie Sadiq	Communications & Engagement	1) Folders completed and printed 2) Leaflets have been reviewed and re-published where appropriate 3) Staff are aware and resources in use 4) Easy Read versions drafted as required 5) Website messaging reviewed		
3.2 <b>Co-Production</b>	Develop an approach to co-production with service users and commissioned services including using feedback from wider range of social care users	Jun-20		Approach developed and paper produced in parallel with wider co-production work across the department	People are valued as experts in experience and this refines service delivery outcomes	Ellie Ward	Strategy and Performance			
3.3 <b>Self-Funders</b>	Develop an approach to working with self-funders	Apr-21		Protocol produced setting out how we will meet our responsibilities in relation to hospital discharges, information and advice and safeguarding	Self funders are offered clear information around meeting their current or future support needs	Ellie Ward Ian Tweedie	ASC			
3.4 <b>Charging Policy</b>	Review Approach to Financial Assessments and ASC charging policy	Sep-20		Review Assessment charges and implement any recommendations Review paper work and make changes Review Process	Ensuring fair and accurate charging for services within legal frameworks which protects the public purse and ensures funding is targeted where it is needed	Ian Tweedie	ASC	Review paper in process, final draft to be scrutinised and options appraisal to be developed.		
3.5 <b>Third Party support for brokerage and Finance Services</b>	Options Appraisal to be completed	Apr-20		Service In place	Meets personalisation agenda- "think local, act personal" aims. COL very proactive in offering service users choice in care delivery to ensure service user satisfaction.	Monica Patel	Commissioning	Appraisal completed. Options were limited therefore re-looking at approach  Low risk: There is a service in place to support needs whilst this work is being completed.	Tender due to take place 2020	
3.6 <b>Commissioning Peer Review</b>	Separate Action Plan	Governance		Completion of Action Plan	Evidence of improved outcomes, value for money and high quality commissioning in accordance with the identified themes and recommendations	Monica Patel	Commissioning	Action plan in place and underway, last monitoring and review meeting with directors 5.12.19.	Revised plan circulated following meeting feedback and circulated. Next feedback update session 13.03.20.	



#### 4. Health and wellbeing - People of all ages enjoy good health and wellbeing

Ref:										
Activity	Action(s)	Timeframes	RAG (Action)	Performance Indicator/ Measures	Impact	Named officer	Lead Area	Updates	Notes	
4.1	<b>Carers Strategy Action Plan</b>	Separate Action Plan	Apr-21	Green	Action Plan complete	Improved health and wellbeing of carers to support them in their role.	Ellie Ward Ian Tweedie	Strategy and Performance		
4.2	<b>Making Every Contact Count</b>	Support the implementation of MECC across the City	Jun-19	Blue	Tendering and commissioning of training contract.		Zak Darwood	Workforce Development	Contract awarded to social marketing group	
			Mar-20	Green	City specific outcomes identified		Zak Darwood	Workforce Development	Outcomes to be agreed at Next working group. On schedule; to be completed end of March '20.	
			Jul-20	Yellow	MECC Trial and testing phase instigated. Initial Scoping exercise completed. Workshop deployment arrangements agreed and confirmed.	Improved health and wellbeing, early referral to services, residents health improved.	Zak Darwood	Workforce Development	Initial scoping workshop undertaken with the Peoples Directorate 03.12.19. Further workshop and initial testing of training to be delivered in City early 2020.	Testing phase of training to be delivered in April 2020 at City location.
			Mar-21		Staff trained and delivering MECC Measuring processes in place				June 20 - Mar 21	Staff programme will start once MECC testing phase had been completed.
Page 53 4.3	<b>Implement the findings of the Approved Mental Health Professional Review</b>	Commissioning of daytime AMHP service to include Mental Health Act Assessments, Care Coordination role and Mental Health Act Review tribunals	Mar-20	Yellow	AMHP service in place. Clear and robust monitoring and joint working arrangements in place including access to RIO system	A more robust, high quality service for service users.	Monica Patel	Commissioning	The service specification is complete, service approved by committee. Awaiting agreement of formal start date to commence mobilisation with ELFT. Service due to start 01.03.20; awaiting contracts to be signed with health partners.	ASC current postholder has an AMHP licence which expires in March 2020. By this time the new service will be fully operational.
4.4	<b>Neighbourhood Model</b>	To realign health, social care and voluntary sector services tailored to the needs of City residents	Apr-21	Green	A bespoke City of London operational model in place	Better tailored and focused health and care services for City residents	Ellie Ward Ian Tweedie	Health Integration	Initial plan has been developed identifying city specific approach to the neighbourhood development.	

## 5.Community - People of all ages feel part of, engaged with and able to shape

Ref:										
Activity	Action(s)	Timeframes	RAG (Action)	Performance Indicator/ Measures	Impact	Named officer	Lead Area	Updates	Notes	
5.1 <b>Develop the Strengths Based Approach</b>	Agree a workforce development plan which supports the cultural shift to more strengths-based practice while embedding a think family approach	Apr-20		ASC workforce development plan in place	Individual's strengths and personal/ community networks are maximised to enable them to achieve their desired outcomes, thereby meeting their needs and improving or maintaining their wellbeing.	Zak Darwood	WFD	Workforce Development Plan in place for 2019-21 that meets Strengths Based Approach		
	Agree a specific Strengths Based Approach model or models best suited for practice within the City of London	Apr-20		Involvement of ASC staff e.g. Workshop Agree on model or models		Zak Darwood Ian Tweedie	WFD/ ASC	Initial Workshops being planned. On track to agree Model.  Some delay in delivery of model due to workforce	Agreed models to be incorporated within workforce development plan	
	Deploy Practice Model Development Programme	Start date 01/05/2020		Funding stream identified Learning and Development Programme in place Integration Project (if required) in place		Zak Darwood Ian Tweedie	WFD / ASC	Initial Sessions being coordinated	Deployment cannot commence until Model has been agreed.	
	Ensure clarity on the approach across all staff and explore options for involvement of partner agencies.	Apr-21		Policy/Practice framework in place		Ian Tweedie	ASC	Planning has started		
	Ensure MOSAIC electronic case management system supports Strengths Based Approaches	Aug-20		Review current assessment and support planning workflows. Implement identified amendments		Ian Tweedie	ASC	FACE Licences run out in July '20; reseach being undertaken to scope options and tendering.	FACE is software 'bolted-on' to our MOSAIC system. Potential to improve this offer both financially and technically.	
5.2 <b>Effective Commissioning of Community Services</b>	Ensuring the ongoing effectiveness of City Connections service	Monitoring		Two full quarterly reports have delivered to the Outcomes Delivery Board which show the pathways from which service users have arrived at the City Connections Service, each of the services to which each service user has been signposted and the outcomes achieved by each service user after intervals of 1, 3 and 6 months. Service users, carers and volunteers are proactively engaged in the co production of events and activities for the next quarter.	Community services are co-produced with active service user involvement in accordance with theme 2 of peer review action plan	Monica Patel	Commissioning	Community falls prevention classes tender underway- joint tender scoring taken place- City contribution £5K p.a.  New provider being closely monitored; Contract renewal 3+ 2years.	Outcomes Delivery Board in palce to govern actions	
5.3 <b>Development of the City Social Work Practice Education Unit</b>	The City of London develop a Social Work Practice education unit to support new social workers across London	Governance		1. Model identified 2. Risks and benefits identified 3. Budget and resourcing needs identified 4. Links with higher education providers established 5. Evaluation methodology agreed 6. Members report presented 7. Model and implementation agreed	The City becomes a provider of choice for HEIs when placing student social workers on experience placements. Increased number of practice educators on staff team Retain staff due to wider opportunities available.	Zak Darwood	WFD	Overseen in WFD strand		

<p><b>Committees:</b>          Corporate Projects Board <i>[for information]</i>          Culture Heritage Libraries <i>[for decision]</i>          Community and Children’s Services <i>[for decision]</i>          Projects Sub <i>[for decision]</i></p>	<p><b>Dates:</b>          04 February 2020          23 March 2020          06 March 2020          24 February 2020</p>
<p><b>Subject:</b>          Middlesex Street Social Housing and Library  <b>Unique Project Identifier: 10750</b></p>	<p><b>Gateway 6:</b>  <b>Consolidated Outcome Report</b>          Light</p>
<p><b>Report of:</b>          City Surveyor  <b>Report Author:</b>          Mark Lowman</p>	<p><b>Public</b>   <b>For Decision</b></p>
<h2 style="margin: 0;">PUBLIC</h2>	

**Summary**

<p><b>1. Status Update</b></p>	<p><b>Project Description:</b></p> <p>Conversion of vacant podium shop units, community centre and void spaces into 24 No 1 and 2 bedroom social rented flats and studio apartments.</p> <p>The construction of a new two storey building within redundant space in the car park providing a Library, a Community Centre an Estate Office, a Creche and multi-use sports/ fitness rooms</p> <p><b>RAG Status:</b> Green</p> <p><b>Risk Status:</b> low</p> <p><b>Final Outturn Cost:</b> £3,807,763</p> <p><b>Slippage:</b> 0 months</p> <p><b>Works completed are:</b></p> <ul style="list-style-type: none"> <li>• 10 studio flats (converted community centre)</li> <li>• 4 one bedroom flats (converted vacant shop units)</li> <li>• 8 one and two bedroom flats (infilling void at base of Petticoat Tower)</li> <li>• 2 one-bedroom flats (infilling void over existing staircase)</li> <li>• New build Community Centre, Estate office, Creche and library</li> </ul>
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<b>2. Next steps and Requested decisions</b>	<b>Requested Decisions:</b> That the project is closed.
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<b>3. Budget</b>	<p>The approved G5 budget[s] for the works comprised:</p> <ol style="list-style-type: none"> <li>1. Affordable Housing and Library works was carried out by the City Surveyor (main contractor - United House) and totalled £3,490,000</li> <li>2. Highway Works was carried out by Department of Built Environment and totalled £115,000</li> <li>3. Library fitting out and equipment which was carried out by Culture heritage and Libraries and totalled £397,583</li> </ol>																															
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	Pre- evaluation fees	£24,000	£15,000
	<b>Grand Total</b>	<b>£4,026,583</b>	<b>£3,807,763</b>

The project was completed under budget due principally to a reduction in fees across all three works packages, a small underspend on the highways works and a significant reduction in the Library fitting out and equipment budget. This resulted in a total project underspend of £218,820.

The Final Account for this project has been verified and paid to the main contractor, United House in the total sum of £3,132,099

<b>4. Programme</b>	<table border="1"> <thead> <tr> <th>Activity</th> <th>Authority to Start work (G5) Programme</th> <th>Final (G6) Programme</th> </tr> </thead> <tbody> <tr> <td>Start on site</td> <td>February 2012</td> <td>February 2012</td> </tr> <tr> <td>Completion</td> <td>July 2013</td> <td>July 2013.</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Activity	Authority to Start work (G5) Programme	Final (G6) Programme	Start on site	February 2012	February 2012	Completion	July 2013	July 2013.			
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<p>The project programme was phased over 7No separate start / completion dates taking account of the need to complete some phases to enable other phases to start. The overall approved project duration from commencement of enabling works (ground floor car park) to completion of the 10 studio flats was 75 weeks.</p>															
<b>5. Key Conclusions</b>															
<ul style="list-style-type: none"> <li>• The project was delivered within the approved G5 budget[s].</li> <li>• The project was deemed a success by making excellent use of previously unusable void and redundant space to provide 24 valuable social housing units.</li> </ul>															

### Contact

<b>Report Author</b>	Mark Lowman
<b>Email Address</b>	Mark. <a href="mailto:lowman@cityoflondon.gov.uk">lowman@cityoflondon.gov.uk</a>
<b>Telephone Number</b>	0207 332 1449

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<b>Committee:</b> Community and Children's Services Committee	<b>Date:</b> 06/03/2020
<b>Subject:</b> Golden Lane Estate - Consultation on Location of Estate Office	<b>Public</b>
<b>Report of:</b> Director of Community and Children's Services	<b>For Decision</b>
<b>Report author:</b> Liam Gillespie, Head of Housing Management	

## Summary

In September 2018, DCCS was granted planning permission to convert the space at the base of Great Arthur House into much needed additional flats. This meant that the Golden Lane Estate office would have to move from its current location.

It was intended that some of the estate office staff would move across to the office in the newly refurbished Golden Lane Community Centre. Some residents objected to this idea and Members asked officers to carry out additional consultation with residents on the additional flats and the location of the estate office.

This report summarises the consultation exercise carried out in 2019 by Southwark Mediation and officers, and makes a recommendation based on the outcome of that consultation.

## Recommendation

Members are asked to endorse the recommendation made in paragraph 23, to proceed with the proposal to build two flats at Great Arthur House and retain a smaller estate office on the same site.

## Main Report

### Background

1. In 2018, it was proposed that the ground floor of Great Arthur House on the Golden Lane Estate be converted into three flats. To accommodate this, the estate office would move from its current location at the base of Great Arthur House. It was intended that some members of the estate team would be based at the newly refurbished Golden Lane Community Centre.
2. Planning permission for the flats, and the change of use for the community centre office, was granted in September 2018. Numerous objections were received to the planning applications, both in relation to the proposed new homes and the use of the community centre to accommodate housing management staff.

3. In response to this, Members requested that officers carry out further consultation on the proposals with Golden Lane residents and report back to committee with the results.
4. Officers commissioned Southwark Mediation Centre (SMC) to carry out the consultation exercise, which concluded in December 2019.

### **Consultation**

5. In liaison with officers, SMC planned a consultation programme in order to facilitate discussion about options for the location of the estate office, the designs for the proposed flats, and other associated issues.
6. The following sessions were held, all facilitated by SMC:
  - **Workshop One, 17 June 2019:** this focused on the location of the estate office, including the functions carried out by housing management staff, the possible sites for an office, and the financial implications of the various ideas. This workshop included a walkabout to look at some of the possible locations for the office.
  - **Workshop Two, 11 July 2019:** this workshop concentrated on the proposals for the new flats at Great Arthur House, including the designs themselves. The proposal to use one flat as a 'reablement' facility was also discussed.
  - **Workshop Three, 25 November 2019:** this meeting was an opportunity for residents to talk about the proposals with City officers, and to contribute ideas and suggestions relating to the flats or the location of the estate office.
7. Additionally, all households on the Golden Lane Estate received a detailed leaflet containing contact details for SMC, inviting comments and suggestions. Residents wishing to discuss the proposals, or ask questions, could contact Dave Walker at SMC to participate in the consultation process without attending any of the workshops.
8. A final deadline for comments was set at 19<sup>th</sup> December 2019 and this was widely publicised across the estate.

### **Additional Flats at Great Arthur House**

9. In response to comments made about the design, layout and construction of the proposed new flats at Great Arthur House, residents were invited to talk about the proposals at the first workshop on 11 July 2019. The Project Manager handling this scheme, and the architects, attended the workshop.
10. Additionally, it had been proposed that one of the new flats could be used as a 'reablement' facility, for use by City residents in need of an accessible home on a short-term basis following discharge from hospital.



11. Using one flat in this way would deprive the City of a property to let to a housing applicant from the housing register. Given the current lack of fully accessible and adaptable social housing units within the City, the high demand for such properties, and the complex considerations involved in managing such a property, it was decided that it would be more appropriate to let any new property to a housing applicant on a secure tenancy, as this need is most pressing. Residents were supportive of this conclusion.

### **Estate Office Location – Options**

12. Following the first two workshops, the options for the location of the estate office were refined in response to residents' comments and further investigation carried out by officers.

13. When the idea of moving the estate team into the community centre was first suggested, the centre was still closed for refurbishment and the day to day operational realities of running the office were not clear.

14. During the consultation period, the community centre enjoyed a successful first year of operation. It became apparent that the office would not provide enough space to sustain the current level of activity in the centre and accommodate extra staff from the estate team. It is now conceded that moving an additional three staff members into the office is not feasible, and residents were informed of this at the third workshop.

15. The options discussed at the third workshop on 25 November 2019 were:

1. Use the 'Respite Room' (in basement of Great Arthur House) as an office;
2. House the office in a commercial unit at the CoLPAI development;
3. Provide two new flats instead of three, and keep a smaller office at Great Arthur House;
4. House the office in a vacant shop on Goswell Road;
5. Build three flats and move estate staff over to the Barbican Estate Office;
6. Move estate staff over to the Barbican Estate Office, with one post staying at the community centre.

### **Responses**

#### *Workshop Three*

16. The workshop was attended by 12 residents. A summary of the comments made at this workshop is contained in Appendix 1; this document was circulated on the estate before the deadline for written comments, to enable those who could not attend the workshops to participate.

17. Members will note the comments made by residents at this meeting, and that attendees were almost exclusively in favour of option 3 above.

18. Residents felt it important that the estate should have a visible and accessible office on the estate.

### *Written Responses*

19. There were 63 written responses to the consultation, and these were collated by SMC. A selection of comments relating to the various options is shown in Appendix 2. Any responses that were sent to the estate office were forwarded to SMC to be logged to avoid any double counting.
20. Members will note that 54 out of the 63 written responses supported option 3 above.
21. A document expressing support for option 3, which was signed by 24 residents, was received at the estate office and included in the figures.

### **Outcome**

22. It is apparent from the consultation responses collated by SMC that those residents who responded to the consultation were overwhelmingly in support of retaining an estate office at Great Arthur House, with two flats to be built instead of three. This compromise will provide two new accessible homes and, retain a dedicated estate office at Golden Lane.
23. Members will understandably be concerned about the loss of one unit of social housing in the City, though given the strength of feeling surrounding the plans for the future of the estate office, and a lack of feasible alternative locations, officers strongly believe that the proposed way forward is a suitable compromise that will still provide two much-needed accessible homes in the City.
24. This option will require an amendment to the current planning consent for the provision of three flats.

### **Recommendation**

25. Considering the consultation outcome, officers recommend that two flats are provided at Great Arthur House, and a smaller estate office is retained on the same site.

### **Conclusion**

26. Members asked officers to carry out further consultation with Golden Lane Estate residents on the proposals to build three new homes at the base of Great Arthur House and relocate housing staff to the community centre's office.
27. The consultation was concluded in December 2019 and the responses showed clear support for a compromise solution, namely providing two flats instead of three and retaining a separate estate office at the base of Great Arthur House.
28. Given the limited options for alternative locations for an estate office, and the strong support among residents for retaining a separate estate office on the estate, officers believe that the recommended option represents the best way forward and ask Members to endorse this approach.

## **Appendices**

- Appendix 1 – Summary of outcome of Consultation Workshop Three, 25/11/19
- Appendix 2 – Summary of Written Responses to Consultation
- Appendix 3 – Publicity leaflet for consultation

## **Background Papers**

- Golden Lane Estate – new flats at Great Arthur House and relocation of estate staff, 12/10/2018

### **Liam Gillespie**

Head of Housing Management

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**RESIDENT CONSULTATION – LOCATION OF GOLDEN LANE ESTATE OFFICE**

**MONDAY 25<sup>TH</sup> NOVEMBER 2019**

**PURPOSE OF MEETING**

In September 2018, the City of London was granted planning permission to build additional flats at the base of Great Arthur House. This meant that the location of the estate office would have to change.

It was proposed that the estate office staff move across to the Community Centre, which was undergoing refurbishment at the time. Some residents objected to this idea and Members asked officers to carry out additional consultation with residents on the additional flats and the location of the estate office.

**PREVIOUS MEETINGS**

Southwark Mediation Service facilitated two meetings with Golden Lane residents regarding the flats and the location of the office. These were held on June 17<sup>th</sup> and July 11<sup>th</sup>, 2019.

The meetings generated lively debates about the new flats and the location of the estate office. Several alternative locations were suggested for the office and these were considered by City of London officers before the final meeting with residents on 25<sup>th</sup> November 2019.

**CURRENT POSITION**

It is now accepted that the idea of locating estate office staff in the community centre is not feasible. When the idea was first suggested, the centre had not been open and operating under its current management model.

The centre is performing very well and is very popular with residents and other users. It is now clear that the reality of running the centre, and the space requirements for those delivering activities in the centre, mean that the office would not be big enough to accommodate an additional three or four staff on a full-time basis.

**SUMMARY OF OPTIONS DISCUSSED ON 25<sup>TH</sup> NOVEMBER**

The following options were discussed by residents and officers:

1. Use the 'Respite Room' (in basement of Great Arthur House) as an office
2. House the office in a commercial unit at the ColPAI development

3. Provide two new flats instead of three, and keep a smaller office at Great Arthur House
4. House the office in a vacant shop on Goswell Road
5. Build three flats and move estate staff over to the Barbican
6. Move estate staff over to the Barbican, with one staying at the community centre

## **SUMMARY OF COMMENTS**

Here are some of the comments made by residents at the meeting:

- The estate office should be visible, and it's important that staff have a view out onto the estate – if it's hidden somewhere, this benefit is lost
- It is important that housing staff have an “eye” on the estate, as this discourages anti-social behaviour
- It is crucial that the office is there and that it is seen
- The estate office is used mainly by elderly residents and removing it from the estate would affect the vulnerable more than other groups
- It could be possible to merge some office functions with the Barbican but keeping estate an office on Golden Lane is vital
- There needs to be a staff presence on the estate
- It is important the office stays where it is, as this acts as a deterrent
- You could have some people based at the Barbican but there do need to be a few people on the estate too
- The City needs to improve community engagement
- You need to think about the future, especially with the 66 new flats coming. This will increase demand on the office, has this been considered?

## **ANY COMMENTS OR QUESTIONS?**

If you would like to comment on these options, or discuss them further, you can:

- Call Dave Walker at Southwark Mediation on 07932 762 001
- E-mail [\*\*davewalker@southwarkmediation.co.uk\*\*](mailto:davewalker@southwarkmediation.co.uk)
- Send your comments in writing to the Estate Office, marked “Estate Office/Flats Consultation”

## **DEADLINE**

The new deadline for comments is **Wednesday 19<sup>th</sup> December 2019**.

## **NEXT STEPS**

Once the deadline for comments passes, officers will produce a report to Members and submit this to the Community and Children's Services Committee for a final decision.

Community & Children's Services Committee, 6/3/20  
Golden Lane Estate – Consultation on Estate Office

### Summary of Consultation Responses

#### **Some comments from the 53 Residents who would like option 3: Provide two new flats instead of three, and keep a smaller office at Great Arthur House**

##### Option 3

1. Dave, I do hope you have had a good response that will convince members that foregoing one home will ensure that they can run the expanded estate will with happy supported residents.

All the best wishes for Christmas and the New Year.

2. Dave, regarding Golden Lane estate office. I would agree with the idea of slimming the estate office down, keeping it inside Great Arthur and building two new flats.

Thanks for the opportunity to contribute.

3. This is to confirm we would like to see the Estate Office staying where it is and fulfilling the same function.

If the new flats are essential, then we would choose Option 3 (retaining the office and an extra 1 bed and /or 2 bed flats.)

The office has an important responsibility in maintaining the safety and management of the Estate for over 100 residents.

4. Dave, I am glad to have this opportunity to contribute my views, as I wasn't able to be present at the meetings.

First of all, I am totally against the location of the estate office locating to the Barbican, as this would be a huge disconnection and inconvenience for any resident on Golden Lane, especially for the elderly, it also provides the much needed security presence, remembering the incidents occurring in the city of late.

People need to feel safe, it's a priority.

As for the Goswell road option, again the office needs to be central to the estate and feel this is a necessity.

The respite room seems quite an amusing and desperate suggestion and the CoLPAI development, again not an option in my opinion.

I agree the community hall must be kept as it is, after all the hard work and effort in producing a well used and socially connecting venue for all residents and I believe is a great success.

I am greatly in favour of the 2 flat and smaller office option on the ground floor of Great Arthur.

What a brainstorm! This would keep the estate office in its rightful place, the community hall in its rightful place and foremost, why this has all arisen in the 1st place, is the commitment the City has in creating 2 more badly needed social housing homes.

In my opinion, this would and should keep everyone happy.

5. Many thanks for giving me an opportunity to respond to this issue.

I have received the feedback on relocation of the estate office and building of flats at the base of Great Arthur House.

I do not think that relocating to the community centre would work at all. I think that two flats would be more feasible and keep a smaller office at Great Arthur House.

It's important that the estate office remains on site for residents and contractors.

6. Thank you for the note about the Golden Lane Estate Office.

I'm just dropping a line to say I support the Option 3 proposed and supported by residents. Keeping an office in the same place provides an essential presence and continuity for residents. It also separates the role of the community centre and Estate Office which is so important to people.

Thank you for helping in this work!

7. I would like to add my support to the preference of option 3 or option 4. It is really essential that the estate office is on the estate, visible and with a view of the estate.

Option 4 might work too if the window is open on to the estate: as was originally intended for all the shops there.

The estate has already lost its resident police office, to lose a proper visible community estate office

8. I live in Hatfield House on the Golden Lane Estate. I just want to let you know that I support option 3 as the best possibility for the location of the estate office.
9. I would agree option 3. Provide two new flats instead of three and keep a smaller office at Great Arthur House because as you say, it could be possible to merge some office functions with the Barbican.



But I would recommend rethinking the smaller space at GAH by inviting drawings from an East London designer like Michael Marriott to make the most of the tired office space we have now.

10. I support option 3 of maintaining an estate office/staff presence within Great Arthur House. I agree that it is important that staff are accessible to residents and are located within the heart of the estate so that the staff feel part of it as well as having visibility over it for security and awareness and transparency reasons. I agree that they should be separate from the Community Centre given that space issues there, although I also believe that it is also important to be located separately as it may impact the dynamics of the current community use.

I imagine that this means that some existing estate office functions may need to move to eg Barbican estate office, if the space available is to be reduced due to development of new ground floor flats. However I also believe that there will need to be a minimum number of staff located at Golden Lane for both security purposes (eg at least two onsite at any one time if non staff people are allowed in the office) and to ensure continuous cover and accessibility through the staffed hours (eg maybe at least three onsite, allowing that one may be out of the office on errands / lunch break etc at any point in time thus leaving at least two staff present at any time for security purposes as above). I do not know if the physical space allows for this (once space has been given up for new flats development), or if the organisation allows for three staff onsite if some functions or storage is relocated to Barbican estate office, and therefore whether this proposal is in fact practical. For example is there also space for a private meeting room if a resident needs to discuss private matters with a staff member.

11. If such staffing and security etc constraints mean that it is not practical to maintain an estate staff presence within Great Arthur House, then I would support option 2 or else option 4 (in descending order of preference).
12. I support Golden Lane Estate office remaining in the centre of the Estate with development of 2 flats. The office. needs to remain at the Estate for conscience and accessibility.
13. Option 3 is the best choice here. All the common spaces, maintenance spaces, storage spaces were designed by Chamberlain and Bon as an integral part of the estate. So from the listing planning point of view the estate office has to stay. Also all residents now have a wonderful refurbished community centre and it would be ill advised for the City of London to deny access to part of this building, it just wouldn't work, you would end up losing the whole of the community centre. Finally it seems sad that so much time and trouble has been taken

over a consultation that should never have happened in the first place.

14. We vote for option three. To keep the Estate Office in Great Arthur House and have two flats instead of three.

This option meets the original intention of having the estate office in the centre building GAH.

It is also best suited to the many older residents who use the office.

It avoids all the problems possible by relocation to the Barbican or the new housing planned in the Golden Lane/Baltic St corner of the estate.

15. I think it is important to keep the estate office on the estate and located in Gt Arthur House. I favour option 3 with two new flats rather than three.

On the estate we have many vulnerable and elderly people who rely on the office for social support and connection.

16. I needed to let you know that I too thought Option 3 would be the best decision for with all the new flats being built it is imperative we have an Estate Office on site. It has worked so well for over 60 years why change it?

17. I am writing to express my support for the Estate office to remain in the centre of Golden estate.

I support Option 3 which is for the estate to remain in its existing location with two new flats instead of three.

There are many old and vulnerable residents who rely on the estate office remaining on the estate.

18. Having been a resident of Golden Lane Estate for nearly twenty years, I'm firmly of the belief that it's vital to keep the estate office in its current position.

Have it slimmed down by all means but it does provide a valuable resource for all of us residents and in particular the old and vulnerable.

19. I understand that this is the last opportunity to make my views known with regard to the above consultation.

20. I support the Estate office remaining in the centre of the estate and Option 3, remaining in its existing location with two new flats instead of three.

21. I support the Estate office remaining in the centre of the estate and Option 3, remaining in its existing location with two new flats instead of three.

22. I strongly support the Estate office remaining in the centre of the estate and Option 3, remaining in its existing location in Great Arthur House.  
In general I don't think flats in this location are a sensible option as it would be quite a compromised living condition. No responsible Architect would want people living in such close proximity to public oversight and with an even more constraint set of view in the sense that the range of privacy is substantially compromised.

Nevertheless, if that is what seems to be believed to be good living conditions, I would most certainly opt for only two new flats instead of three.

Thank you for your consideration.

**Some comments from the 6 Residents who would like: Housing office to stay where it is, there was no suggestion of additional flats.**

1. Given that relocation to the community centre is no longer possible, we believe it is best for the estate office to remain where it is.

The office is an obvious point of information for residents and visitors, facilitated by its central location and easy accessibility, including those residents with disabilities.

2. Housing office to remain where it is:

I write with my concern that the Estate Office in Golden Lane Estate is to move away from the Estate. The Office and its staff are central to the running and day to day maintenance of our estate. There are many vulnerable and elderly people living on the estate, both council and private tenants and moving the office off site will make it challenging for them to access its services. The presence of an active and visible office, with staff who move around the estate regularly, also ensures an important level of security for both residents and the facilities of the estate.

3. Oppose Moving or reducing Housing office

As we understand it, the new COLPAI-linked residential block of flats will be associated with the Estate and not have its own separate residents' administration. If so, the workload on the GL Estate Office will increase significantly. Hence, we strongly oppose any proposal that would result in the Office being reduced in size or scope, or being moved off the Estate. An on-site Office is needed for the City to monitor the state of the Estate, and for residents to report problems, faults and chase-up repairs.

4. Morning Mr Walker,

I disagree with a council license to build extra 2 flats. As from now on, more money needs for inspection of fire safety, annual gas safety and electrical wiring check every five years. That's more taxpayers' money from unnecessary works in the Great Arthur House. My view on reducing the size of the estate office is shallow and pedantic. It has been since the 1960`s where this office has been built. Many say that its adopted listings estate where you need to ask for permission to change. I wouldn't as its heritage from the Barbican culture. Ans its roots.

I live on Golden Lane estate for more than 12 years now. The reason for me to write to you is because of resident flats on the location of the Estate Office. You see, I like progress but when it's taken out of proportion that is where it gets difficult. I'm anti building 3 flats at the Great Arthur House, London, EC1. As of today, on the estate, a COLPAI project is building 206 council flats for all types of people in need. I think that is more than City asked for, in such a tiny space. For Golden Lane, it has been a stone for an estate to be based at the bottom of the flats. Its the heritage of an office for so many years. Also for people who worked there such as Pav or Barrie. Who looked and felt safe in that space of the office. I must agree that an estate must be in-line with the roots and culture.

5. Given that relocation to the community centre is no longer possible, we believe it is best for the Estate Officer to remain where it is. The office is an obvious point of information for residents and visitors, facilitated by its central location and easy accessibility, including those residents with disabilities.

**Comment from 1 Resident would like: Housing office to stay where it is and one additional fully accessible flat built at Great Arthur**

1. Would agree to Housing office remaining where it is with one accessible flat to be built on left and side of Great Arthur House not to have second or third flat squeezed in.


My comments on the positioning of the Estate Office are:

I strongly support the Estate office remaining on the Estate in its existing location. I understand the need for new social housing but do not think that this is the answer, especially as the Corporation has allowed other developments being built in the very close vicinity not to have incorporated any social housing into their stock and to have been allowed to buy out the social housing element altogether.

I would be happy for a fully accessible flat to be built on the left hand side of Great Arthur House and can see how this would work. I do not feel that moving the estate office and/or squeezing another flat at the back of the Estate and reducing its size is feasible. Residents particularly vulnerable ones, ie the elderly, people suffering with medical conditions/mental health, single parents, anyone suffering from domestics abuse, these I'm sure are just

a short list of those living on the Estate that are very likely and glad to have the onsite support and readiness of the services offered.

2. Delighted Housing office is not moving to community centre and housing office remains where it is:



**Relocation of Golden Lane Estate Office**  
Posted by Brigid Curtis on December 18, 2019 at 23:22 in [GENERAL COMMENTS & QUERIES \(Change\)](#)  
[✉ Send Message](#) [👤 View Discussions](#)

A notice has been posted in the entrance area of Stanley Cohen House asking for email feedback on proposals for re-siting the Golden Lane Estate Office. But we can't find the relevant website and the closing date is today!

So here are our responses:-

We're delighted that the initial idea to move the Estate Office to the Community Centre has now been abandoned, and hope that the newly sited office will have enough space to hold keys to all the flats on the estate (as in the Barbican).

The Barbican Estate Office is at a distance from Golden Lane, so would be inconvenient - both for residents with disabilities, and for the Estate Office Staff, who would not be in daily touch with life on the estate. BUT if it meant that Golden Lane could share the repairs regime that is in place in the Barbican, where a dedicated team carries out repairs within days (rather than the weeks or months endured by Golden Lane residents due to managers at CoL and Wates failing to communicate with each other) it might be worth it. Otherwise definitely NOT.

We haven't managed to access any further information about the available sites.

**Comment from the 1 Resident who would like: COL to build three flats including specialized care flat at Great Arthur House and move estate staff over to the Barbican.**

1. 3 Flats to be built at Great Arthur House including 1 specialised care unit/flat plus housing office to move to Lauderdale or elsewhere but not into community centre.

**Comment from 1 Resident who would like: COL to move housing office to community centre and build 3 new flats at Great Arthur.**

1. Current housing office turned into more flats and housing office move to community centre

I am unable to attend the workshops in June and July looking at the Golden Lane Estate Office relocation, and the building of the new flats.

I totally support the Estate Office being made into flats - there is a desperate need for council housing. Ideally it would be good to build as many flats as possible within the space available.

The last few times I have contacted the Estate Office (copying the Manager, Estate Officer and the generic Golden Lane email address) I did not receive a response but I support the Estate Office staying on the estate and moving to the Community Centre. It will keep down the costs for the Community Centre, and the move will have the office at the heart of the estate.

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***If you can't attend any of the workshops, you can still make your views known by:***

- Calling Dave Walker from Southwark Mediation on 07932 762 001
- E-mailing your comments to [davewalker@southwarkmediation.co.uk](mailto:davewalker@southwarkmediation.co.uk)
- Sending your comments in writing to the Estate Office, marked "Estate Office/Flats Consultation"

The deadline for written comments is 31st July 2019.

# Golden Lane Estate

*Resident consultation on the location of the Estate Office*



**JUNE-JULY 2019**

The Department of Community and Children's Services has been granted planning approval to convert the ground floor of Great Arthur House into three much needed homes. This means that we must move the Estate Office from its present location.

The Housing Service had proposed that the Estate Manager, Michelle Warman, the Estate Officer, Ian Dowsett and the Customer Services Officer, Ruben Mendes, be relocated into the office in the Community Centre, but we know that not all residents support this plan and we are keen to investigate other options.

We know that there is a wealth of experience on the Golden Lane Estate and that the people who live here would like to contribute to the plans for its future.

***We have arranged three workshops, to find out what everyone thinks and to hear your ideas. The workshops will be run by independent facilitators from Southwark Mediation.***

The feedback from the first two workshops will be published shortly after the second one has taken place. This will then form the basis of a third and final workshop.

The feedback we get will then inform the City's decision on the location of the Estate Office and the designs for the new flats.

***We look forward to hearing your views.***

**Workshop One** will take place on June 17th from 6-8pm in the **Golden Lane Community Centre** and will focus on the location of the estate office, including:

- What other spaces are available on the Estate that could be used to house the Estate Office?
- What are the functions of the Estate office and Community Centre office?
- What are the financial and practical implications of the different ideas?

The workshop will last 2 hours and there will be further time afterwards for people to discuss their views with the facilitators.

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**Workshop Two** will take place on July 11<sup>th</sup> from 6-8pm also at the **Golden Lane Community Centre** and will focus on the plans for the new flats, including:

- What you think of the designs for the new flats and whether you have any ideas to improve them
- What you think of the proposal to use one of the flats as a facility to provide short-term care for people leaving hospital

This workshop will last 2 hours and there will be additional time afterwards for people to discuss their views with the facilitators.

There will be separate tenant and leaseholder breakout spaces to discuss the different issues.

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**Workshop Three** will be arranged and confirmed in due course. This will be shared with residents. This will take place after the feedback from the first two workshops has been compiled. It will be an opportunity for people to discuss the feedback and comments from the first two workshops, or to add their own comments if they could not attend these sessions.



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